

Transcript for vLive April 23, 2025

Burnett, Lauren S - ETA CTR 0:03

Only ask that you keep your microphones muted throughout today's meeting to ensure a seamless experience for everyone. Should you have any questions, please don't hesitate to raise your hand or type your question in the chat.

So without further delay, office hours are officially open. Back to you, Michi.

McNeace, Meche - ETA CTR 0:19

We are officially open.

Thank you, Lauren.

Thank you DJ Kevlar for that song.

Kind of picked us up a bit, huh?

Welcome everybody.

Welcome to our April 23rd virtual office hours for GPMS.

And so as usual, we just want to say is always glad that you guys are here, that you've joined us, that you've taken time out of your busy schedule and we know it's, you know it's busy this time of the year.

So thank you for joining us today.

We don't really have like an agenda.

And so. But we do have some release notes that we'd like to go over today and then I believe the team will also do a couple of demonstrations.

Is that correct?

A handful.

Barcley, Joyce M - ETA CTR 1:12

Correct.

McNeace, Meche - ETA CTR 1:13

Cool beans.

So what we'll do is that we will start off today with Pat going over the release notes.

McNeace, Meche - ETA CTR 1:25

Passing it off to Pat.

Wilkins, Patricia A - ETA CTR 1:27

Thank you.

Thank you.

Good afternoon, everybody.

So just going to jump right into these release notes because there are quite a few.

And as Michi mentioned, we want to be able to demonstrate some of the new features and the enhancements also.

So these release notes let me share my screen with you guys.

You guys seeing them, OK?

Barcley, Joyce M - ETA CTR 1:51

Yes. Can you enlarge them a little bit now?

Wilkins, Patricia A - ETA CTR 1:52

OK.

Sure.

How's that?

Barcley, Joyce M - ETA CTR 1:59

Thank you.

Wilkins, Patricia A - ETA CTR 2:00

All righty.

So this is release note version 3.4 and this was released on April 11, 2025.

So as usual, the release notes address new features, enhancements and bug fixes discovered during the previous release.

So let's start with the new features.

Users with the role of grantee administrator can view a participant's transfer and move history from the admin console via the card view transfer move history.

So there there's a new card or a new button that's out there for the GA's and they should be seeing this on there. Users can be added as a watcher to a ticket and the help request module, also known as the HMR, by selecting the start watching request under related actions, users who exited the program prior to July 1st, 2007, should now be able to re-enroll in the program for the full four years.

Users also can now create custom default filters on the cases page, which I think that's really cool. I know we in the past people were saying every time you went out you come back, you got to, you know, redo your search and your filters.

Now there's a way that you can save those filters that you use on a routine basis.

Placement and expected hours per week is restricted to 99 hours or less.

So that's it for the new features. Let's take a look at the enhancements. When a new case is being created, the system automatically populates the field pilot program enrollment, the sector demonstration participant will default to no on the intake page.

Additionally, existing cases that had blank in this field before have been set to no.

This field is also editable by the user.

So if you need to go back and someone send the pilot program, you'll be able to edit that field. The label on the add service page has been changed from service provider to provider just for consistency.

Users will now only see the grantees and subgrantees to which they are assigned, and the internal QPR drop down menu end. Users of the help request module will not be able to close the tickets they created.

Tickets can only be by the SCSEP help team so you can create those tickets. But if you need to close it or do something to it, you'll have to go through SCSEP help. The assignment by host agency report has been redesigned to be more efficient, allowing the report to handle large volumes of data accurately and users will not receive a UI error when the show most recent assignment only filter is selected.

Additionally, the report has been updated to reflect the correct information in the length of assignment field.

The report is now showing the correct count for active participants and the average number of participants in the summary and export. The job code is now listed alphabetically on the assignment services and placement pages.

The current exited report has been updated to include the job code and CSA title on the export.

Still some more enhancements.

Here cases that are currently on the waiting list, the eligibility date is displayed in the wait list date column when a participant is searched via admin console.

Information related to all cases should appear when users click the links.

Participants name the grant number text box.

Text box has been removed from the co-enrollment and national farmworker jobs

program field.

Roman numerals have been added on the add service screen for assignments when the supporter services category is chosen in the referral details section. When the referral outcome is referral service not received, then service details and additional fields will not be displayed.

Let's take a look at some of the fixes that are out here. The urban rural values for participants who are either active or exited closed, exited and follow up, have an exit date on or after 7/1/2024 to reflect the latest urban rural values available. Users will no longer be able to enter overlapping breaks in GPMS. An invalid message will no longer be displayed when editing OJT and OST and add assignment service edits to the mailing address is now being saved in the system.

I remember a while back when that was an issue. You're going in and you're updating the information, but it wasn't saving, so now that has been addressed. The case status will no longer be changed to withdrawn when user selects withdraw from case pages and clicks cancel on the confirmation page, the case status remains eligible.

The date fields for assignments breaks training services no longer switch over to text fields as the date fields are being edited.

Move my curse out of the way for you guys.

Entries are no longer required in the comments field of the transfer bulk upload Excel file. Users are no longer able to add, delete, or edit approved breaks and transferred assignments.

Users will no longer be able to add a new open assignment with an assignment date earlier than the existing one. The data in the Eligible to Enroll field is now in sync on the Participant search from the Admin Console and Participant summary on the cases page.

After a social security number is updated and existing cases are merged, users will be able to search using the updated social security number on the Add New Case page and from the participants search on the admin console. Users will not be able to enter an exit date after the DL date for any exit reason. Users will no longer receive an error message after clicking the linked number at the Durational Limit for all Active Participants field on the Waiver of Durational Limit Report. The number at the Days Left in Program field is now in sync on all screens and in GPMS. The edited data in the Pre-Assessment date and Program Overview Date is now being retained when the save button is selected. For locked cases and cases that exited for DLD, the

Months in Program is being calculated through the DLD and not the current date. Users will no longer receive a notification to update their physical exam information in GPMS if it has already been updated and there are no known issues for this release.

So, as Michi mentioned, we are going to demonstrate a few of the new features and enhancements, so I am going to turn this over to Lauren.

McNeace, Meche - ETA CTR 9:13

Before Pat and Lauren.

Before you get started, can you go back down on your list Pat, so that we can make sure that everybody knows, on the enhancement, I believe it was or fixes. Fixes, go to fixes I believe.

Wilkins, Patricia A - ETA CTR 9:30

Yeah.

McNeace, Meche - ETA CTR 9:31

I need OK, so for those for the, let me see third bullet where it talks about an invalid message will no longer be displayed when editing OJT and OST. Please know that an OST filled in Gpms is only used for those grantees that have the sector-based training demonstration grant, so that is not to be used for your regular SCSEP grant, OK. And then does everybody know, if you go all the way down Pat, what DLD means? If not, can we let them know what that is?

Wilkins, Patricia A - ETA CTR 10:05

So for your durational limit dates.

McNeace, Meche - ETA CTR 10:07

There you go.

So we just want to make sure because we use a lot of acronyms, and I know that we have some new users that join us. So, we just want to make sure.

Wilkins, Patricia A - ETA CTR 10:14

Yes, we do.

McNeace, Meche - ETA CTR 10:21

And that's just it.

So those two that I'm going to give it back to you.

Wilkins, Patricia A - ETA CTR 10:25

Coolio, thank you.

And Lauren, I am going to stop sharing my screen and turn it over to you.

Burnett, Lauren S - ETA CTR 10:32

Thanks Pat.

Wilkins, Patricia A - ETA CTR 10:35

You are so welcome.

Burnett, Lauren S - ETA CTR 10:35

Good afternoon again everyone.

So I'm going to demonstrate the first new feature, users with the role of grantee administrator can view a participant's transfer and move history from the Admin Console via the card view transfer/move history.

So let me share my screen.

OK.

Can everyone see my screen?

Wilkins, Patricia A - ETA CTR 11:07

Yes ma'am.

Barcley, Joyce M - ETA CTR 11:07

Yes, ma'am.

Burnett, Lauren S - ETA CTR 11:08

OK.

So we're in the Admin Console and we're going to scroll down.

I'm in as a GA, a grantee administrator, and you see #17 has been added, view transfer/move history.

So we're going to click on that and then this is where you type in your grantee and you can select Donor, Recipient or Move.

I will select Recipient.

And select a year. As you can see, the year is the last section that has an asterisk that you need to select.

Month and status can also be selected, but it's not needed at this time.

And then we're going to click search.

As you can see here, it shows my transfer move history for the year 2024 and you'll see the details of the move.

The grantee, what type of transfer it was, transfer initiator, the reason for the transfer and whether it was complete or not and the transfer date.

Wilkins, Patricia A - ETA CTR 12:21

I think that is so cool.

Burnett, Lauren S - ETA CTR 12:22

OK.

Yeah.

And the next one, yes, Pat.

Wilkins, Patricia A - ETA CTR 12:26

Hey. Hey, Lauren. Just a quick question before you move on.

Do you want to show them also that you can export this information if they choose to?

Burnett, Lauren S - ETA CTR 12:36

Oh, sure.

So we can click right here where it says export.

We click refresh.

Click on the exported file.

And it shows up in your downloads.

And now we can open it up in Excel.

And here we go.

So now you have a spreadsheet with that same information and you able to save to

your personal files if need be.
Does someone have a question?

Barcley, Joyce M - ETA CTR 13:28

I don't see any hands raised. I think it's a muting.

Burnett, Lauren S - ETA CTR 13:31

OK.

Well, thanks for that, Pat.

Wilkins, Patricia A - ETA CTR 13:35

Oh, you're welcome. Thank you for showing.

Burnett, Lauren S - ETA CTR 13:37

The next one we will do is users can now create custom default filters on the cases page.

So.

We're here.

Let's refresh.

Show filters.

Hit reset, as Michi always reminds us. Reset, reset, reset.

And now let's select.

Eligible, Wait list, Pending eligibility approval, just keep it simple.

And then right here add as a new filter and then we can say.

Filter one.

And then we can save it right here where it says save filter.

And then when we click over here shows saved filters.

You see that it shows pending eligibility approval eligible and wait list.

These are the statuses that I chose for this filter and then if you don't want to see them anymore, click hide filter.

Didn't change anything here.

But yeah.

Did anyone have any questions for this one?

Barcley, Joyce M - ETA CTR 15:05

I don't see anything in the chat, and oh, we have a hand raised. Go ahead, Marie, unmute yourself.

Marie, did you want to unmute yourself and ask a question?

Marie Flores 15:22

Yes, I have a question.

Can you hear me now?

Barcley, Joyce M - ETA CTR 15:25

Yes.

Marie Flores 15:26

OK.

I think I signed in late.

I joined the meeting late, but I do have a question on how to transfer from one county to another and I think I missed that portion.

So if you could just send me an instruction on that, I will appreciate it.

Transfer of moving a participant from one county to another.

Burnett, Lauren S - ETA CTR 15:56

But we didn't actually show to do how to do a transfer. We were showing that you can now view if said transfer was conducted from the Admin Console, but we can definitely show you when we finish going through our demos and we can give you.

Marie Flores 15:58

Oh, I see. OK.

Burnett, Lauren S - ETA CTR 16:19

Give you a call back, OK?

Well, not call back, but we can show you.

Marie Flores 16:21

OK.

Thank you.

Burnett, Lauren S - ETA CTR 16:23

No problem.

Marie Flores 16:24

OK.

McNeace, Meche - ETA CTR 16:24

Yeah.

Barcley, Joyce M - ETA CTR 16:27

Question from Joie.

She's asking is this only for those with administrator permissions?

The view the transfer information.

Burnett, Lauren S - ETA CTR 16:36

This is only for GAs.

Barcley, Joyce M - ETA CTR 16:39

Cool.

Burnett, Lauren S - ETA CTR 16:42

OK, back to you, Joyce.

Barcley, Joyce M - ETA CTR 16:45

Oh, OK, that was the end.

Now we're going to move on to.

I think they're called enhancements.

Yep. And the first one reads when a new case is being created, the system automatically populates the field pilot program enrollment sector demonstration participant to No on the intake page. And it says additionally existing cases that had blanks in those in that field have now been set to no. It is an editable field.

So if you need to edit it in the future, it's editable.

And are you able to see my screen?

Cool. Let me just make this a little bit bigger.

Burnett, Lauren S - ETA CTR 17:23

Yes.

Barcley, Joyce M - ETA CTR 17:27

OK.

So here I've started a new intake and we're on the case details and this is now just showing about how this new pilot program enrollment sector demonstration button works.

So we've got the participant information started and here's where we have the pilot program enrollment.

I didn't do anything.

It just automatically defaulted to no and if eventually in the future.

So right now everything is defaulted to no and only participants who have been approved to be in the pilot and the 10-9 or ten grantees that are working on that pilot will know that information.

So everybody else just keep it at no and you'll be good to go.

The next for demonstration is assignment by host agency report, so Pat mentioned that there were a couple of, there was a new enhancement that made a couple of reports more efficient and they specified in the release notes the assignment by host agency report. And actually, there are two reports that have had that efficiency enhancement established, and the first one is the, let me get down there.

The first one is the assignment by host agency, is the one that they listed in the release notes.

So we go in there and take a look.

I'm in an example right now. So there's not going to be any data but it'll show you exactly what would be happening.

So we go into the assignment by host agency.

And it looks a little different, doesn't it?

We have a refresh button so now whenever you go into a report and you happen to see a refresh button, don't get thrown off.

Just click the refresh button and I'll give you a hint that it typically takes more than one click.

This one didn't.

So that's the enhancement to this report.

And it's that refresh allows the system to act more quickly to respond for organizations that have a large number of files that are that the system is working through.

So that is it for that particular report. But you'll also see the same thing.

Let's go back to our example grantee.

The same thing will happen in your waiver of durational limit report.

You'll have this refresh screen and again you just click the refresh.

And it may take a couple of.

There you go.

And then you get what clicks you're accustomed to seeing.

So then you have all your result summary and all the information that you would normally see in that report.

So those are, that's the efficiency, it's for like a higher speed activity.

The next enhancement for demonstration is the job codes are now listed alphabetically on the assignment, service and placement pages.

And let me get into a different screen.

Are you all seeing the example for Alexa Nieves.

Yes, OK.

Great. OK. So, we're looking now for the job codes. So, we'll just go into the assignment and I'm not going to create a new assignment. Just look at the existing assignment job codes.

So just waiting for this detail to open for the assignment, we can see the progress bar, whoops, the progress bar was at the top.

And here we have the job codes for the assignments, and you'll notice that they are in alphabetical order, which is really a big help when you think of it.

No more hunting, the same thing will happen.

Let's see. What else does it save for services and also for the placement page.

So let's just go over here for the placements.

And take a look at this placement.

Going to edit.

Just to take a look where we have the job code and again you'll see that it is in alphabetical order, which is terrific.

So whenever you see the job codes now, those should be in alphabetical order.

The next is the current exited report has been updated to include the job Code and

CSA title on the export, so I've already exported the report.
And are you seeing the report?

Burnett, Lauren S - ETA CTR 22:04

Yes.

Barcley, Joyce M - ETA CTR 22:04

OK, cool. Cool.

Just scroll over so it's everything you've normally seen.

It's a big report and when you get over here you can see that the CSA title and the job code, if the information has been entered, you'll see it in those two columns.

And let's see.

OK. The next one is.

Burnett, Lauren S - ETA CTR 22:30

One moment, Joyce. We have a hand raised.

Barcley, Joyce M - ETA CTR 22:33

Oh, righty.

Burnett, Lauren S - ETA CTR 22:36

Marie.

Marie Flores 22:37

Yes, this is Marie. If you can go back to the reports, the participant active and exit report, I tried doing that yesterday.

I was able to do it for PY 20.

The thing is, it's not letting me.

When I add it for another fiscal year, it's not, it's showing none.

No participants, no exit for different years, and I just don't know what is the issue, but for 2020 fiscal year, I was able to extract the participants active and exit so and then I again went to other years and it's showing at 0.

Oh, even though we have participants and exit during those periods.

Barcley, Joyce M - ETA CTR 23:42

Marie, is it possible? Once we're almost finished with the demos for the enhancements?

Well, I got a couple more to do, but would you be willing to share your screen and show us what you're experiencing after we finish the enhancements?

Marie Flores 23:55

Oh, OK.

Barcley, Joyce M - ETA CTR 23:58

But I figure this will give you.

This will give you a minute to get in the system.

Marie Flores 23:59

Yeah, it will take a while.

But how about if I send you picture of what I get?

Will that work out?

I will send it to GPMS help.

McNeace, Meche - ETA CTR 24:17

No, we're different.

I mean, if you want us to kind of go through it with you today, we can go through it with you today.

So you're saying you're not able to share your screen later?

Marie Flores 24:28

Yeah, I'm not good at it.

McNeace, Meche - ETA CTR 24:30

Oh, wait, no.

We understand the other option is you can stay online with us after today's office hours.

And then we could try and work with you then.

How's that?

Marie Flores 24:45

That will be great, but what time, up to what time are you open?

McNeace, Meche - ETA CTR 24:47

OK.

Marie Flores 24:50

Because I leave at 3:00.

McNeace, Meche - ETA CTR 24:52

Oh, we won't be done until 3:30.

We can schedule a one-off call with you. Maybe tomorrow?

Why don't you e-mail?

Marie Flores 25:04

My.

McNeace, Meche - ETA CTR 25:05

How about here is our e-mail address that I'm gonna put in the chat.

Marie Flores 25:13

OK.

McNeace, Meche - ETA CTR 25:13

And how about? Yeah. And then you can grab that e-mail address and then how about you e-mail us?

Marie Flores 25:13

Hold on.

McNeace, Meche - ETA CTR 25:21

And we'll see what we could do to help you or whether you need to be referred to the Zendesk, OK.

Marie Flores 25:26

Or the SCSEP Technical Assistance. Is that what you're saying?
That's where I should e-mail OK.

McNeace, Meche - ETA CTR 25:31

Yes.

Yes.

Marie Flores 25:34

Hold on.

Let me copy and paste. OK, got it.

McNeace, Meche - ETA CTR 25:38

OK, cool beans. No, you're welcome.

Marie Flores 25:39

Thank you.

Barcley, Joyce M - ETA CTR 25:43

Cool. Thanks, Michi.

OK. Moving on.

On the enhancements, the next is let's see cases that are currently on the waiting list and eligibility day is displayed and the waiting list date column. So let me get back into GPMS.

And we will go to the admin console, which is opening up somewhere.

There it is.

And so we're looking for the new number six. Whoops. I'm sorry. The new #5, which is the wait list report.

And here again, we're going to go in and search and you can see whoever's on the wait list is showing and the number of days on the wait list.

The waiting list date is displayed so the eligibility date is what is being considered.

The wait list date.

So that's what's displayed here. And then the number of days on the wait list.

So that's a real handy report to have, because how many times in the past have we

forgotten about people on our wait lists?

So that's a new enhancement.

The next is when a participant is searched via the admin console, information related to all cases should appear when user clicks the linked participant's name.

So here we're going to be still on the admin console.

Let's go back here and we're going to go to our participant search.

And I'm going to be looking for Marissa Thompson.

And so, OK, I'm a lady named Marissa Thompson is now applying to the program.

I don't know if she has any history in SCSEP.

She thinks she was in some program for seniors, but she wasn't sure.

So let me take a look.

And here we see her that she was enrolled in California, that she is eligible to enroll now. And when we click on Marissa.

We now see that she has two.

She has two cases.

One is 569 and the other is 029.

Now this one says she has no exit date.

She has a pending status because she's not currently enrolled. She's pending.

She's not enrolled in the program, so if she wants to work with your program, she can, but this is where you would be able to find out the history of a person's prior enrollments in SCSEP, and this is a nationwide search.

So it's not just limited to your own grantee.

This will tell you if somebody's been enrolled in any program in SCSEP that's in GPMS.

OK.

Next we have roman numerals have been added to the add service screen for assignments. When supportive service category is shown.

OK, so for this particular one, they're referring to the supportive services being provided.

Let me close this out.

Being provided in follow up so the person has employment and they're in follow up.

So we can go into the.

We can go into the add placement services.

And now the thing that we're looking for here is when they're talking about adding services.

That will show on the screen for only for supportive services. So, if you're looking to do employment training, it's not going to show. So, you pick a category and actually let me make this a little bit smaller so you can be able to see it.

So you have two categories here of supportive services and follow up services. If you click follow up services, you see nothing has really changed.

If you click supportive services down here, you're going to have supportive services provided by and this is where you have the Roman numerals and the Roman numerals are just there.

So it makes it for easier selection.

So you have Roman numeral one, two and three or it could be one and two, or it could be one and three.

So that's why they have these supportive services. So any place where you do have the supportive service option, you'll get the same supportive service provided by will open up for you.

And then last, and this is also on the exit and follow up screen, is in referral details section when a referral outcome is referral service not received, then the service details and the additional fields will not be disposed.

Someone here again?

We're in the services and we're going to pick this time.

We're going to pick follow up.

And we're going to pick the type as being referral.

And the subcategory we're just going to put down as additional training.

And now you're going to say I've done the follow up in my follow up I was able to contact either the trainee, the participant or the referral agency.

So the follow up, conducting the follow up was successful. I click yes, which opens up the service details and when I have the service outcome.

As service not received OK, I followed up.

The participant either didn't follow through, the service provider said they never showed, so it was not received.

The details hide, they go away. But if you say that the service was received, now the system's gonna say, show me some more information or put in some more information and additional information will open up about the dates, comments and who the provider is.

So that's what that final bullet was referring to in the enhancements and that it ends

the enhancements that we were going to cover today in demo.

Back to you, Michi.

McNeace, Meche - ETA CTR 32:06

That's it.

Barcley, Joyce M - ETA CTR 32:07

That's it, short and sweet.

McNeace, Meche - ETA CTR 32:09

Short and sweet, it is 2:36 PM.

So with that, does anybody have any questions for Joyce, Lauren, Pat, anything about?

Burnett, Lauren S - ETA CTR 32:21

Well, I did wanna circle back for the transfer with Marie before she has to go at 3:00.

Barcley, Joyce M - ETA CTR 32:24

For Marie?

McNeace, Meche - ETA CTR 32:27

Oh, that's right.

Burnett, Lauren S - ETA CTR 32:29

So, Marie, are you still there?

Marie?

Marie Flores 32:36

Yes, yes.

Burnett, Lauren S - ETA CTR 32:37

OK.

Did you still need to see the transfer?

How to do one?

Marie Flores 32:43

Yes, please.

Burnett, Lauren S - ETA CTR 32:44

OK.

Sure thing.

Let me share my screen again.

OK. Can you see my screen?

Marie Flores 33:03

Yes.

Barcley, Joyce M - ETA CTR 33:03

Yes, ma'am.

Burnett, Lauren S - ETA CTR 33:04

OK.

So again, I'm in as a GA.

And we're going to select.

Let's do.

Reset.

Mm hmm.

OK.

When I select the participant here and then we're going to select transfer.

And submit.

So right now it shows that Gabe is with the Employment Action Network under the Workforce Foundation.

So we're going to type in a recipient grantee.

We can select jobs and skills training of Arizona and it is a grantee initiated transfer and then you're gonna select this here for the donor certification.

Oh, don't forget to select the participant up top.

And the effective date will use this today.

Reason for transfer, result of approved swap authorized positions.

We can also select participant was orphaned or other administrative reasons.

Select the donor certification here.

And hit submit. Submit transfer request. Are you sure?

And then yes.

An action completed.

Did you have any further questions, or would you like me to try again?

Marie Flores 35:19

If you could try again, please, I appreciate it. Thank you.

Burnett, Lauren S - ETA CTR 35:21

OK.

No problem.

OK.

So let's select Marvin.

Marie Flores 35:29

OK.

Burnett, Lauren S - ETA CTR 35:30

And again you see here, and you can only get to this.

Select an action once you click on a participant listed here.

Marie Flores 35:39

OK.

Burnett, Lauren S - ETA CTR 35:40

OK.

And you're gonna select, Mhmm.

Marie Flores 35:43

This on my end. It's moving.

They move to another county.

Burnett, Lauren S - ETA CTR 35:50

So then you want to move a participant, OK?

Marie Flores 35:53

OK. Yeah.

Burnett, Lauren S - ETA CTR 35:58

So then we have the participant listed here.

Marie Flores 36:02

OK.

Burnett, Lauren S - ETA CTR 36:02

And you will select different sub grantees.

So right now we have them under training and employment services of Pennsylvania and we're going to move them to the Workforce Foundation.

Marie Flores 36:18

OK.

Burnett, Lauren S - ETA CTR 36:19

And they're currently assigned to Lauren case supervisor.

So we can select Lauren case manager.

And the move date.

We can use today's date.

And submit.

So let's see if it.

So right now you see, Marvin Aleta is now with the Workforce Foundation.

Marie Flores 36:49

Got it.

Thank you.

Burnett, Lauren S - ETA CTR 36:51

You're very welcome.

McNeace, Meche - ETA CTR 36:53

And also just a reminder for everybody that the only one who can do this actual functionalities are grantee administrators.

Barcley, Joyce M - ETA CTR 36:54

Super.

Marie Flores 37:05

You mean the CDA?

Our.

McNeace, Meche - ETA CTR 37:10

Yes.

Barcley, Joyce M - ETA CTR 37:11

The grantee, yeah.

McNeace, Meche - ETA CTR 37:12

Yes. So, Maria, if you're a sub grantee to CDA and you wanna move a participant, you would need to go back to CDA and request that they do that for you.

Marie Flores 37:26

OK.

Thank you so much.

McNeace, Meche - ETA CTR 37:28

No, you're very welcome.

Marie Flores 37:28

Appreciate it.

No extra work for me.

McNeace, Meche - ETA CTR 37:32

Just an e-mail.

Just an e-mail to them.

Marie Flores 37:35

OK.

Thank you.

McNeace, Meche - ETA CTR 37:37

You're welcome.

Barcley, Joyce M - ETA CTR 37:39

We do have a question in the chat from Joie and she says when will the modified positions be fully updated?

We've already entered the updated authorized slots.

McNeace, Meche - ETA CTR 37:53

For program year 24?

Barcley, Joyce M - ETA CTR 38:06

Joie, would you like to unmute yourself?

Joie Bentrez 38:08

Yes, yes.

Oh, because recently there was an update for Q2 for authorized positions.

So we entered those.

So now some somebody has to put them.

McNeace, Meche - ETA CTR 38:20

OK.

Joie Bentrez 38:23

Modified positions equivalent doesn't. Who does that?

McNeace, Meche - ETA CTR 38:27

Gotcha. That's done at the Zendesk, you know from the Zendesk or the SCSEP help folks.

They do that.

Joie Bentrez 38:37

Yes.

McNeace, Meche - ETA CTR 38:37

So what we can do is ask that question.

Joie Bentrez 38:42

Yeah.

McNeace, Meche - ETA CTR 38:43

OK, 'cause, I don't. We don't have an answer for you.

Joie Bentrez 38:45

OK.

OK.

McNeace, Meche - ETA CTR 38:50

That.

Joie Bentrez 38:50

Because it's that's from, that's for Q2.

Supposedly.

McNeace, Meche - ETA CTR 38:55

Q2.

Joie Bentrez 38:57

The update they gave us was for Q2.

So it looks like we have some participants who enrolled who are in places where we don't have slots anymore because we just found out.

McNeace, Meche - ETA CTR 39:13

OK.

Well, guess what, Joie?

So those updates we just got a little notification that those updates should be modified positions should be updated by, hopefully by the end of this week, so give it until the end of this week on Monday.

Joie Bentrez 39:30

OK.

McNeace, Meche - ETA CTR 39:30

Check it OK.

Joie Bentrez 39:32

OK.

Thank you.

Barcley, Joyce M - ETA CTR 39:36

Great. Thanks.

We do have Sherri with her hand raised.

McNeace, Meche - ETA CTR 39:37

Yeah.

Barcley, Joyce M - ETA CTR 39:39

Would you like to unmute and ask your question?

Caldwell, Sherri 39:42

Yes, ma'am.

Can someone demonstrate adding new users for me in through the admin console please?

The high over is, I think it's managed grant users.

Barcley, Joyce M - ETA CTR 40:03

Is it adding somebody who's already in?

Caldwell, Sherri 40:04

Adding like a sub grantee case manager.
It's my first time doing it.

Barcley, Joyce M - ETA CTR 40:09

Are they already in the system?
Did they already have it?
Because they have to get a GPMS access first.

Caldwell, Sherri 40:20

OK.
And I got that message.
But I was just trying to figure out and if they were in the system, what would that?
Just want to see what it would look like if once they are in the system.

Barcley, Joyce M - ETA CTR 40:33

I can probably give you a quick.

McNeace, Meche - ETA CTR 40:36

You got somebody you can demo?

Barcley, Joyce M - ETA CTR 40:36

Might be maybe.

McNeace, Meche - ETA CTR 40:39

Maybe, maybe.

Barcley, Joyce M - ETA CTR 40:40

Maybe, maybe.
Let's go into our admin console.
Now we're going to go into manage users.
Now this is only if the person is already in GPMS.
Oops, sorry about that.
And this is where I can go and I can add a user.
And I'm going to say, Lauren case manager.
I want to add her to this particular sub grantee as a case manager.

And the supervisor is gonna be Joyce supervisor.

And then just her basic information, if anything has changed, she would update the information.

She's an employee and I certify that the user account is copacetic.

Add user and we should see here we are Lauren case manager has been added to this sub grantee.

Caldwell, Sherri 42:02

OK.

Barcley, Joyce M - ETA CTR 42:04

Does that work for you?

Caldwell, Sherri 42:06

I see on my end, but what do I need to send?

The case is, they're new, they're new staff people.

Barcley, Joyce M - ETA CTR 42:12

OK.

There are instructions on the community practice.

Caldwell, Sherri 42:18

OK, OK.

Barcley, Joyce M - ETA CTR 42:19

And there. Oh, can you?

Can you go?

Are you already in the community of practice to go in there and the GPMS section and find the.

Caldwell, Sherri 42:26

I can go here. Right click.

McNeace, Meche - ETA CTR 42:28

Here what? I'm gonna go.

I'm gonna go ahead and send you the link to where you can get the new user template and the and the information you need to make sure that you.

Barcley, Joyce M - ETA CTR 42:38

Super.

McNeace, Meche - ETA CTR 42:44

Get your new person's signed up because they have to get a login.gov account first and then you would go through that process and then of course their GPMS access first before you can assign cases and put them into your system.

But I'll set.

I'll put that in the chat, OK?

Caldwell, Sherri 43:02

OK.

Thank you.

McNeace, Meche - ETA CTR 43:03

No, you're welcome.

Barcley, Joyce M - ETA CTR 43:05

Super! Good question, Sherri. Thanks, Michi.

Now we have Emmanuel.

Would you like to unmute yourself and ask your question?

Emmanuel Miller 43:16

So good afternoon, everybody.

I'm just following up on our last call.

Barcley, Joyce M - ETA CTR 43:18

Hi.

Emmanuel Miller 43:21

I just want to know if the developers gave you any feedback on adding the field we talked about to the participant extract.

Barcley, Joyce M - ETA CTR 43:33

Could you repeat that?

I had a hard time understanding it was a little garbled.

Emmanuel Miller 43:36

Can you hear me now?

Yes. So, I was asking.

If the developers gave you any feedback in regards to adding the enrollment start date to the participant.

McNeace, Meche - ETA CTR 43:55

No, no, nothing.

Emmanuel Miller 43:58

Oh, my itching breaking heart.

McNeace, Meche - ETA CTR 43:58

I mean we could.

Yeah, we could send up suggestions that we heard from the grantee, you know, from the users and then they go from there.

Emmanuel Miller 44:11

OK.

Yes, I really only ask because you know we haven't done data validation yet and I do use GPMS to kind of conduct our own internal data validations.

So it is a bit easier when I'm able to use the participant extract and compare like data points from it to a file.

McNeace, Meche - ETA CTR 44:31

We, I just got it.

Emmanuel Miller 44:31

So.

Yep. Thank you.

Barcley, Joyce M - ETA CTR 44:36

And with that, let's see.

McNeace, Meche - ETA CTR 44:36

Got it, got it.

Barcley, Joyce M - ETA CTR 44:40

With that, that was our last hand raised, and we have no questions in the chat.

McNeace, Meche - ETA CTR 44:51

No other questions.

Barcley, Joyce M - ETA CTR 44:53

Not yet.

McNeace, Meche - ETA CTR 44:55

Oh, OK, so I did put the link to BCT to their help desk to their SCSEP help. And then I said in the chat to go to the new users to be added to GPMS process and the new users template download.

So that will give you the information you need for adding a new user.

Barcley, Joyce M - ETA CTR 45:18

Super-duper.

McNeace, Meche - ETA CTR 45:20

Super-duper.

Anything else?

Any other, there you go.

Barcley, Joyce M - ETA CTR 45:29

Go ahead, Olga.

Yulikova, Olga (ELD) 45:33

Yeah, I have a quick question.

So Annette Peel, she's in the room as well.
Has had a hard time getting into GPMS, even though she has the login.
Grants.gov.
No, wait a minute, the other one.
Not grand.gov the.
Yeah, yeah, yeah. Login.gov.

Wilkins, Patricia A - ETA CTR 45:59
Login.gov, Olga.

Yulikova, Olga (ELD) 46:01
Sorry that one.
Do you know if we're missing a step somewhere or how do we fix that?

Wilkins, Patricia A - ETA CTR 46:15
Olga, can you share your screen and let's just see what you're getting, because if you've got a login, it should be.

Yulikova, Olga (ELD) 46:22
Gotcha. And that you hear this right?
Can you show your screen? Because it wouldn't work on my screen.
I log in without a problem.
Let me text her. Hold on.

Peele, Annette (ELD) 46:36
Yeah, I'm hearing you, Olga. I can hear.

Yulikova, Olga (ELD) 46:38
Oh, ok cool.

Peele, Annette (ELD) 46:39
So let me see if I can.
Follow it up. Find it. OK.
Hold on.
I'll just.

I have too many things open, so I'll probably just have to send you a screenshot. I'm gonna keep looking for it, but you can keep going if I find it, I'll send it.

McNeace, Meche - ETA CTR 47:38

OK.

Peele, Annette (ELD) 47:42

Hold. I'll share, but you can keep going.

McNeace, Meche - ETA CTR 47:43

OK.

Wilkins, Patricia A - ETA CTR 47:44

OK.

Barcley, Joyce M - ETA CTR 47:47

Super.

So Andrea was asking for the wait list.

Are we required or is it a suggestion and I just typed in that it's the wait list is not required so you can use it as you feel you'd like to use it.

Just remember, when using the wait list you do have requirements, so typically the person is deemed eligible when they're placed on the wait list.

So if they're on the wait list for a while, you may have to do a recertification when you go to enroll them, like either a slot opens up in a county or you get a new host agency that's appropriate. Etcetera.

So it's up to you to use as you'd like, but it does have some requirements and you can find that information in the data collection handbook.

And Andrea OK, Andrea. Yes, she created you, created one in Excel.

That's great if that works for you, that's super.

McNeace, Meche - ETA CTR 48:46

Alrighty, any other questions?

Barcley, Joyce M - ETA CTR 48:50

See any other questions or hands raised at the moment.

McNeace, Meche - ETA CTR 48:55

Oh, it's only 2:52 and we don't have any trivia's today to share or to use to get those.

Barcley, Joyce M - ETA CTR 49:05

Juice is flowing.

McNeace, Meche - ETA CTR 49:06

GPMS juices flowing exactly. So, we're hoping that you all came with some juices already flowing.

Yeah.

Anything else out there going on in the world of GPMS?

The grantee performance management system universe.

Nada. Nothing.

Well, you know when we kind of hit this kind of point in in our virtual office hours, we always say we're going to stay logged in until 3:30 and keep the office open.

So anybody?

We're here.

Is there something you want us to show you?

Well, you know, we're going to stay open until 3:30.

We won't kick you out.

We're running out of refreshments.

Virtual refreshments.

Barcley, Joyce M - ETA CTR 50:14

Byron wrote that all is well in the Gpms universe.

McNeace, Meche - ETA CTR 50:18

That's right.

We have.

Barcley, Joyce M - ETA CTR 50:27

Well, it's really great to see though, too that, you know, people really seem to have gotten the grasp of it.

McNeace, Meche - ETA CTR 50:28

We'll be.

Barcley, Joyce M - ETA CTR 50:35

And so it's great. It's great.

McNeace, Meche - ETA CTR 50:35

Yeah.

Well, I guess this will be a good time too to kind of make this big announcement that we want to make as well to everybody that.

In the month of May, our scheduled virtual office hours, which is May 14th and May 28th, we will not be having office hours.

Office hours will be closed those two days, so there will be no office hours in the month of May.

However, there is a however.

Instead of office hours, we will be conducting another round of GPMS training.

So the first training which we're starting from the beginning like we did the full training.

So we will have our first GPMS kickoff training, which is just going through the how to, you know, navigating the system.

What does that look like?

And that is scheduled for April 29th from 2:00 to 3:30 PM Eastern Time.

Yeah, meeting invites were sent to the grantees point of contact.

So anybody here that you may not, if you didn't get or forward an e-mail where the meeting invite to you, please reach out to your grantee and then we also have a series of GPMS training that will go into May.

So right now it looks like May 6th, May 7th, May 14th, 15th and then.

We will go.

Let's see what else?

May 22nd, but just letting you all know we've selected the two days we normally have our virtual office hours to do training on.

Any questions?

No one's sad, right?

You're excited about the training, I hope.

Yay, High five Jeff.

No, just like I'm just raising my hand. Michi I'm not giving you a high five. No.

Jeff Hughes 52:34

Either way, hey, if you've got those dates and times, would it be possible?

I know you sent the April one out, though. Would it be possible to go ahead and be getting the calendar invites out 'cause? I know my calendar gets booked very quick and I would like to be able to, you know, make sure that that time is reserved.

McNeace, Meche - ETA CTR 52:46

Yes.

Jeff Hughes 52:50

Especially if you've already got it marked off on your side, even if the links aren't generated.

McNeace, Meche - ETA CTR 52:53

Yeah.

Jeff Hughes 52:55

Even if it's just a hold that, you know, save the date something so I can, you know, make sure that I can get it out and send it to my subs.

McNeace, Meche - ETA CTR 53:01

Got it.

Perfect. Yep. I'm just like, we know we got the 29th approved and ready to go and sent out.

So that's why that was sent out.

But as soon as I get the other ones or if I get them, you know one at a time, I'll send them out as soon as they're approved for sure.

Jeff Hughes 53:14

OK.

McNeace, Meche - ETA CTR 53:16

For sure, the sooner the better, we agree.

And also remember that all of the trainings will be recorded as we do vLive and posted on the COP as well too, if for some reason you miss it.

Barcley, Joyce M - ETA CTR 53:35

Lamont had asked if this is for the GPMS training, if it's for the original SCSEP or the demonstration grant.

And thank you, Pat, for advising its original SCSEP.

McNeace, Meche - ETA CTR 53:46

Yes, we have a training schedule since we got training for those grantees, those nine grantees that have the sector-based training demonstration grant that training is scheduled for May 2nd.

My birthday. I'm going to do training as well. Then Joyce is laughing.

Why are you laughing, Joyce? On my day of birth.

Is gonna be May 2nd.

And that invite went out, and that too, will be from 2:00 to 3:30 PM Eastern Time.

So the demonstration grantees have received that meeting invite.

I hope I answered all those questions.

Barcley, Joyce M - ETA CTR 54:33

Think you did?

I don't see any more in the chat and there aren't any hands raised.

McNeace, Meche - ETA CTR 54:38

Oh cool.

I'm not gonna even talk about reset because somebody mentioned it earlier.

Not gonna say it today.

Barcley, Joyce M - ETA CTR 54:49

How about logging in?

McNeace, Meche - ETA CTR 54:51

Oh, make sure you guys, for those who don't log into the system on a regular, but make sure you log in at least with you know, once within a 30-day period to avoid

your account from being locked and having to reset your password and all that fab stuff. Oh, we see a login.gov.

Barcley, Joyce M - ETA CTR 55:10

Yeah, and that put up her screen. That's great. Thank you.

Peele, Annette (ELD) 55:12

Yeah. Yes.

So from here I know in my e-mail Olga had sent me another place to go to log in. But that's where I can't get in.

So where do I actually go from here?

From this screen I think this is the only screen I can get into really.

Wilkins, Patricia A - ETA CTR 55:39

So what happens when you hit enter?

I can't see the bottom of your screen.

I'm just saying phone number. There you go.

Peele, Annette (ELD) 55:43

Oh, so this is so all I yeah.

Yulikova, Olga (ELD) 55:47

That means she's logged in login.gov now she needs to go into Gpms and not go to let me send you the link to the actual GPMS login.

Peele, Annette (ELD) 56:03

OK.

I think I have that.

Yulikova, Olga (ELD) 56:05

You have it, OK.

Peele, Annette (ELD) 56:05

Hold on. Hold on. I think you had sent that to me.

I'm just trying to make sure I get.

Wilkins, Patricia A - ETA CTR 56:13

Hey, before you go there, Annette, can you go back to the login dot?

Peele, Annette (ELD) 56:14

To.

Right here.

Wilkins, Patricia A - ETA CTR 56:18

Can you go back to the login.gov screen though?

Peele, Annette (ELD) 56:21

Yes.

Here.

Wilkins, Patricia A - ETA CTR 56:27

Yes. So, you see when it says on the left-hand side your connected accounts.

Yulikova, Olga (ELD) 56:34

Uh huh.

Wilkins, Patricia A - ETA CTR 56:35

And it's not showing anything.

So you have the login.gov you need to be connected to GPMS.

Yulikova, Olga (ELD) 56:43

Oh really? Is that how we did that? OK.

I did it such a long time ago. I don't remember. OK.

Barcley, Joyce M - ETA CTR 56:52

Keep going down, Annette. See that?

Wilkins, Patricia A - ETA CTR 56:53

So.

Peele, Annette (ELD) 56:54

Right here.

Barcley, Joyce M - ETA CTR 56:54

Yeah, click on that.

Click on that.

Wilkins, Patricia A - ETA CTR 56:55

Yeah.

Oh, you are connected. So, OK.

Barcley, Joyce M - ETA CTR 56:58

Oh, it's there. It's there. Yeah, yeah.

Yulikova, Olga (ELD) 56:59

Yeah, she is connected.

Wilkins, Patricia A - ETA CTR 57:01

So disconnect.

I'm not sure why you're not.

Barcley, Joyce M - ETA CTR 57:04

No, no, don't, don't.

No, don't disconnect.

I did that once before and then I had to start from scratch.

Wilkins, Patricia A - ETA CTR 57:07

Yeah you can.

Now the disconnect is, oh, go ahead, Joyce.

Peele, Annette (ELD) 57:10

So click on this.

What about clicking on it?

Barcley, Joyce M - ETA CTR 57:18

Try it. There you go.

Peele, Annette (ELD) 57:19

And it comes to here. Then I go. Then I go down.

Barcley, Joyce M - ETA CTR 57:20

It's a yeah.

Peele, Annette (ELD) 57:23

Then I say agree and then.

Barcley, Joyce M - ETA CTR 57:23

Click on agree.

Now you click on login.gov user.

You're already there.

Peele, Annette (ELD) 57:34

So say continue right?

Barcley, Joyce M - ETA CTR 57:36

Mm hmm.

Peele, Annette (ELD) 57:48

Oh, OK, yes.

Yulikova, Olga (ELD) 57:52

Woohoo, it's always the miracle of your guys' presence in the room.

Barcley, Joyce M - ETA CTR 57:54

Whoa. Talk about.

Peele, Annette (ELD) 57:55

So that's it, yeah.

So that's the only thing we did not do.

We did not go to, you know, seeing like access and we did not go to the login.gov.

Yeah. OK.

Yulikova, Olga (ELD) 58:10

Here or something?

Peele, Annette (ELD) 58:11

Yeah, we went to that other link that Olga gave me.

Two links, but it wasn't connecting.

But it would give that that other page, but it seems like they weren't connecting with the fact that I'm already logged in.

I guess OK.

Thank you so much.

Barcley, Joyce M - ETA CTR 58:28

Talk about stumbling into it. Wow.

Peele, Annette (ELD) 58:30

I know.

Thank you.

Barcley, Joyce M - ETA CTR 58:35

We do have in the chat a question from Lamont says. He's a demonstration grantee but didn't receive the invite to the May 2nd trainings.

McNeace, Meche - ETA CTR 58:49

Hold on.

And the grantee is.

Barcley, Joyce M - ETA CTR 58:57

Who's your grantee, Lamont.

National Urban League, yeah.

McNeace, Meche - ETA CTR 59:05

With me.

You know what, Lamont?

It may be that we sent it to.

Is it like Keisha?

Emmanuel saying Lakendra has it so yes, in the meeting invite we asked everybody to please forward it to those they feel they need to forward it to.

So Lamont, check with Lakendra, yes.

Lamont Spence 59:38

Got it.

Thank you.

OK.

Yes, thank you.

McNeace, Meche - ETA CTR 59:42

Yep, you're very welcome.

Barcley, Joyce M - ETA CTR 59:45

Thanks Emmanuel.

McNeace, Meche - ETA CTR 59:47

Emmanuel says they have it.

Barcley, Joyce M - ETA CTR 59:49

Yep.

So Pat, Ashley's asking, could you also sign in if you've clicked on history on the left side?

And she gave a screenshot. I'm not familiar with that.

Wilkins, Patricia A - ETA CTR 1:00:04

Yes, on login.gov.

Barcley, Joyce M - ETA CTR 1:00:06

Yeah, looks like I shouldn't say.

Yeah, it looks like it.

Wilkins, Patricia A - ETA CTR 1:00:10

I am actually not sure.

I've never tried it that way.

Bradley, Ashley@CDA 1:00:15

Hi can you can everyone hear me, OK?

Barcley, Joyce M - ETA CTR 1:00:17

Sure. Yes.

Bradley, Ashley@CDA 1:00:19

Oh, good, good.

Yeah. So, if you so when you sign in and you see this page and you have all those options on the left, if you click on history and then it says it has that DOL case management platform link, you can click on that and then that'll take you into GPMS as well.

Barcley, Joyce M - ETA CTR 1:00:39

Good to know.

Wilkins, Patricia A - ETA CTR 1:00:39

OK.

Thank you for that.

Barcley, Joyce M - ETA CTR 1:00:41

Yeah. Thanks, Ashley.

Bradley, Ashley@CDA 1:00:41

Of course, yes.

Barcley, Joyce M - ETA CTR 1:00:47

We learn something new every day.

And with that, I don't see any more hands raised or anything in the chat.

McNeace, Meche - ETA CTR 1:01:09

This point. So, we're here for another 25 more minutes.

We are going to stay here.

I don't know if we're going to dance, but we're going to be here.

Barcley, Joyce M - ETA CTR 1:01:28

Do we need some music?

McNeace, Meche - ETA CTR 1:01:31

Thank you.

Mauro, Kevin M - ETA CTR 1:01:32

Sure.

McNeace, Meche - ETA CTR 1:01:32

You're very welcome, Olga.

Thank you.

Mauro, Kevin M - ETA CTR 1:01:38

And should I stop the recording as well?

McNeace, Meche - ETA CTR 1:01:42

Yes.

Mauro, Kevin M - ETA CTR stopped transcription