

GED Instructor

This brief job description for GED instructor was extracted from a YouthBuild Providence (Rhode Island) job posting. It can be adapted to local circumstances.

Basic responsibilities

- Teaching basic skills to students with varying academic levels while integrating GED skills, reading and math skills, social justice and community issues, and culture (and also including math, reading, language arts, social studies, and science).
- Assessing individual student progress and adapting curriculum and lesson plans to the needs of the students
- Assessing student readiness to take particular GED exams, and coordinating with test providers around testing dates and scores
- Keeping records in accordance with funding and staff needs
- Assisting with the recruitment and intake assessment of prospective students
- Attending all staff meetings and participating in programmatic activities

Qualifications

- Bachelor's degree in education or related field
- A minimum of two years of experience teaching basic skills to high school students, young adults, or adults
- Familiarity with the TABE, CASAS, GED, and other standardized assessments
- Experience in creative curriculum planning and development

- A respect for the ideas and intelligence of young adults
- A strong commitment to helping young people succeed academically, reorient their lives, develop leadership and professional skills, and make a difference in their communities
- An awareness of the effects of privilege and institutionalized racism on youth, and a multicultural sensibility
- Excellent interpersonal skills, including collaboration with others around program issues, and team teaching

Salary

Salary commensurate with experience. Excellent benefits package

To apply

All candidates must submit a philosophy of teaching statement along with resumé and cover letter.

Please e-mail resumé, cover letter, and philosophy statement to ahubbard@provplan.org, or mail to:

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