



The Employment and Training Administration (ETA) of the U.S. Department of Labor issues advisories to disseminate ETA's interpretations of Federal laws, procedural, administrative, management, program direction and other information to the states, grant recipients, and other interested parties. All ETA advisories are available at www.dol.gov/agencies/eta/advisories.

National Farmworker Jobs Program (NFJP) grantees are advised to review Training and Employment Guidance Letters (TEGLs), which transmit policy and operational guidance, and Training and Employment Notices (TENs), which communicate announcements of meetings, publications, or general information. Both advisories are classified with two sets of numbers – the first indicates the publication order within the program year and the second indicates the program year of publication, e.g., TEGL 10-23 was the tenth TEGL published in program year (PY) 2023.

Changes to advisories are issued as a change to the original document and located in the same year as the original document. Advisories and all changes are found under the year in which it was first issued.

NFJP TEGLs and TENs

TEGL No. 23-19, Change 3 - Guidance for Validating Required Performance Data Submitted by Grant Recipients of U.S. Department of Labor (DOL) Workforce Programs

- Announces revisions to TEGL 23-19 on validating required performance data for DOL workforce grant recipients. Provides updated guidelines to ensure performance data are valid and reliable. Updates source documentation to align with related Departmental guidance.
- <https://www.dol.gov/agencies/eta/advisories/tegl-23-19-change-3>

TEGL No. 13-24 - Workforce Innovation and Opportunity Act Title I Program Year 2025 Funds for the National Farmworker Jobs Program

- Provides instructions to National Farmworker Jobs Program (NFJP) Career Services and Training grantees and Housing Services grantees for submission of required documents for Program Year (Y) 2025 allotments and performance negotiations. Includes Attachment V with application instructions for grantees that wish to apply for additional PY 2025 NFJP Youth Services Grants.
- <https://www.dol.gov/agencies/eta/advisories/tegl-13-24>

TEGL No. 18-16, Change 2 - Revisions to Training and Employment Guidance Letter 18-16, Change 1 Program Eligibility and Enrollment Guidance for the National Farmworker Jobs Program

- Provides clarity on program eligibility for the National Farmworker Jobs Program (NFJP) authorized under Section 167 of the Workforce Innovation and Opportunity Act (WIOA).
- <https://www.dol.gov/agencies/eta/advisories/tegl-18-16-change-2>



TEGL No. 07-24 - Program Year 2024 National Farmworker Jobs Program Youth Grant Funding

- Announces the availability of up to \$925,200 in Program Year 2024 NFJP Youth Grant funding, provides application instructions for interested grantees, and specifies eligibility for those that did not receive an NFJP Youth Grant in PY 2022 or PY 2023.
- <https://www.dol.gov/agencies/eta/advisories/tegl-07-24>

TEGL No. 05-24 - Implementation of the 2024 Revisions to the Office of Management and Budget (OMB) Guidance for Federal Financial Assistance

- Provides guidance to ETA grant recipients and subrecipients on the implementation of OMB's Guidance for Federal Financial Assistance, effective October 1, 2024. Therefore, the 2024 Uniform Guidance revisions apply to NFJP awards issued on or after October 1, 2024. Outlines revisions to 2 CFR part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards "Uniform Guidance."
- <https://www.dol.gov/agencies/eta/advisories/tegl-05-24>

TEGL No. 16-22, Change 1 - Revised ETA-9130 Financial Report Instructions and Additional Guidance

- Provides clarification/updates to the ETA-9130 financial reporting guidance contained in TEGl No. 16-22.
- <https://www.dol.gov/agencies/eta/advisories/tegl-16-22-change-1>

TEGL No. 17-22 - Program Year 2023 Planning Guidance for National Farmworker Jobs Program Career Services and Training Grantees and Housing Grantees, and Opportunity to Apply for National Farmworker Jobs Program Youth Grants

- Conveys grant allotments for Program Year 2023 under the NFJP and provides instructions for submission of required documents for grant application, performance negotiations for NFJP Career Services and Training grants and Housing grants, as well as instruction for grantees to apply for additional PY 2023 NJP Youth allotments.
- <https://www.dol.gov/agencies/eta/advisories/tegl-17-22>

TEGL No. 19-22, Change 1 - Reporting Training in the U.S. Department of Labor's (DOL) Participant Individual Record Layout (PIRL)

- Provides clarification and alignment of the reporting of training types in the Participant Individual Record Layout (PIRL) and promotes consistent and reliable data analysis across the DOL's employment and training programs.
- <https://www.dol.gov/agencies/eta/advisories/ten-19-22-change-1>

TEN No. 25-19 - Understanding Postsecondary Credentials in the Public Workforce System

- Clarifies the key elements of credentials.
- <https://www.dol.gov/agencies/eta/advisories/training-and-employment-notice-no-25-19>



TEGL No. 03-19 - Real Property Under Employment and Training Administration-Funded Grants

- Provides guidance on real property issues, including using grant funds for capital expenditures and other real property costs, depreciation, maintaining insurance, handling idle facilities and idle facility capacity, retaining records, disposing of real property acquired with Employment and Training Administration (ETA) grant funds, renting real property, and using and disposing of State Workforce Agency (SWA) real property that has Federal (Department of Labor) equity or Reed Act equity.
- https://www.dol.gov/sites/dolgov/files/ETA/advisories/TEGL/2019/TEGL_03-19_Acc.p

TEGL No. 14-18 - Aligning Performance Accountability Reporting, Definitions, and Policies Streamlines WIOA performance indicators and requirements, rescinds and eliminates outdated performance guidance, and clarifies existing ETA performance accountability policies that changed due to WIOA

- Appendix III -Table C highlights types of NFJP services. Attachment 7 describes the NFJP specific details of the guidance and highlights areas where NFJP career services and training measures and NFJP housing measures differ from the shared DOL performance guidance described in the main body and appendices of the TEGl.
- <https://www.dol.gov/agencies/eta/advisories/training-and-employment-guidance-letter-no-14-18>

TEGL No. 8-17 - Guidance on the Requirement for a Memorandum of Understanding (MOU) Between State Monitor Advocates (SMA) and National Farmworker Jobs Program (NFJP) Grantees

- Provides guidance on identifying the respective relationships, roles, and responsibilities of SMAs and NFJP grantees as they pertain to the MOU.
- <https://www.dol.gov/agencies/eta/advisories/training-and-employment-guidance-letter-no-08-17>

TEGL No. 16-16, Change 1 - Change 1 to Training and Employment Guidance Letter (TEGL) 16-16 One-Stop Operations Guidance for the American Job Center Network

- Provides correction and change of the word “infrastructure” to additional” in the last full sentence of the third bullet on page 37 of Attachment II.
- <https://www.dol.gov/agencies/eta/advisories/training-and-employment-guidance-letter-no-16-16-change-1>

TEGL No. 16-16 – One-Stop Operations Guidance for the American Job Center Network

- Provides guidance for the implementation of operational requirements under the Workforce innovation and opportunity Act (WIOA) pertaining to the one-stop delivery system, branded nationally as the American Job Center network.
- <https://www.dol.gov/agencies/eta/advisories/training-and-employment-guidance-letter-no-16-16>



TEGL No. 17-16 - Infrastructure Funding of the One-Stop Delivery System

- Provides guidance on the operating costs of the one-stop delivery system, which are comprised of infrastructure costs and additional costs (i.e., career services, shared operating costs, and shared services) in accordance with the requirements set forth in the Workforce Innovation and Opportunity Act (WIOA) and its implementing regulations.
- <https://www.dol.gov/agencies/eta/advisories/training-and-employment-guidance-letter-no-17-16>

TEGL No. 2-14 - Eligibility of Deferred Action for Childhood Arrivals (DACA) Participants for Workforce Investment Act (WIA) and Wagner-Peyser Act Programs

- Provides guidance to states and grantees concerning the eligibility of individuals granted relief under the DACA initiative with employment authorization documents for program eligibility for WIA and Wagner-Peyser Act programs.
- <https://www.dol.gov/agencies/eta/advisories/training-and-employment-guidance-letter-no-02-14>

TEGL No. 39-11 - Guidance on the Handling and Protection of Personally Identifiable Information (PII)

- Provides guidance to grantees on compliance with the requirements of handling and protecting PII in their grants.
- <https://www.dol.gov/agencies/eta/advisories/training-and-employment-guidance-letter-no-39-11>

TEGL No. 11-11, Change 2 - Selective Service Registration Requirements for Employment and Training Administration Funded Programs

- Clarifies Selective Service registration requirements under the Workforce Investment Act (WIA) of 1998, and the Military Selective Service Act. Also clarifies that grantees, subgrantees, or contractors funded by Title I of WIA must establish a policy for males 26 years old or older who failed to register with the Selective Service. Section 4 of this guidance outlines the requirements for ensuring compliance within the public workforce system.
- <https://www.dol.gov/agencies/eta/advisories/training-and-employment-guidance-letter-no-11-11-change-2>

NFJP OTHER RESOURCES

Federal Register Notice - PY 2024 Workforce Innovation and Opportunity Act Section 167, National Farmworker Jobs Program Preliminary State Allotments

- Announces Preliminary allotments for PY 2024 for NFJP.
- <https://www.federalregister.gov/documents/2024/06/11/2024-12701/employment-and-training-administration-program-year-2024-workforce-innovation-and-opportunity-act-Workforce-Innovation-and-Opportunity-Act-Section-167,-National-Farmworker-Jobs-Program-Preliminary-State-Allotments>



2024 Funding Opportunity Announcement Employment and Training Administration 24-18 (FOA-ETA-24-18)

- Notice of availability of funds for the NFJP Housing Services Grants.
- <https://www.dol.gov/sites/dolgov/files/ETA/grants/pdfs/FOA-ETA-24-18.pdf>

2024 Funding Opportunity Announcement Employment and Training Administration 24-15 (FOA-ETA-24-15)

- Notice of availability of funds for the NFJP Grants for Career Services and Training.
- <https://www.dol.gov/sites/dolgov/files/ETA/grants/2024%20pdfs/FOA-ETA-24-15.pdf>

Core Monitoring Guide

- Provides a consistent framework that allows Federal staff to assess the compliance of a grant recipient in meeting the requirements outlined in the grant agreement.
- https://farmworker.workforcegps.org/resources/2019/09/26/18/06/NFJP_Grant_Administration_Operations/NFJP_Core_Monitoring_Guide

National Farmworker Jobs Program Supplement to the Core Monitoring Guide

- It complements the Core Monitoring Guide and is a tool for Federal staff to evaluate NFJP grants. It identifies compliance requirements that are specific to NFJP.
- https://farmworker.workforcegps.org/resources/2019/09/26/18/06/NFJP_Grant_Administration_Operations/NFJP_Core_Monitoring_Guide