

Transcript for vLive Office Hours September 24, 2025

Burnett, Lauren S - ETA CTR 0:03

Should you have any questions, please don't hesitate to raise your hand or type your question in the chat.

So without further delay, office hours are officially open.

I'll hand it over to Michi.

McNeace, Meche - ETA CTR 0:15

Thanks, Lauren.

Welcome everybody.

Welcome to our last virtual office hours for the month of September.

I guess summer is gone and fall is here.

Is it officially fall yet?

Does anybody know it is?

Barcley, Joyce M - ETA CTR 0:33

Yep.

Mauro, Kevin M - ETA CTR 0:35

Yeah, the equinox was on the 22nd.

McNeace, Meche - ETA CTR 0:35

Hold on.

Wilkins, Patricia A - ETA CTR 0:36

I think the 21st, yeah.

Byrd, Jada M - ETA CTR 0:37

The winter solstice.

McNeace, Meche - ETA CTR 0:39

Uh-huh.

Wilkins, Patricia A - ETA CTR 0:39

Oh, 22nd.

Byrd, Jada M - ETA CTR 0:40

Yep.

McNeace, Meche - ETA CTR 0:41

Well, I'm happy 'cause fall's my favorite time of the year.

There you go.

McNeace, Meche - ETA CTR 0:46

And I'm yeah. And I'm sure those that are like waiting for Halloween to come around is just as happy as I am too.

Look at Jada like. Yes, yes, she is.

Yes, she is.

I think for our last October vLive session, everybody should come dressed up.

We'll take a vote later on today, OK?

OK, everybody, so to get us started for today.

I was wondering, does anybody have anything that is pending that's on their mind?

Hot topic? Something they want to talk about, go through, have us demo, have us address something? Anything that we can start the open, open up virtual office hours with.

If you do, please feel free to put it in the chat or unmute yourself.

We can start with that.

And I know everybody's looking at me like Michi, why do you start with that? Why?

Right.

So it just gives them an opportunity that they might have something pressing that they want to talk about.

So let's just you know, let's get it over with.

Let's talk about it now.

Well, if we don't have anything pressing to kick off the live with, then the team will kick off the live.

We have a new GPMS exercise that we want to kind of deploy if you will, with you all today.

So today our GPMS exercise will be about user roles.

We're going back up to user roles and the exercise will be about how does the user role, how do you, which user role can do specific GPMS functionalities?

So what we'll do is we have a list of GPMS functionalities.

We will ask you all to tell us which user roles are able to perform those functionalities in GPMS and then so you can put your answers in the chat or you can unmute yourself and let us know what your answer is and we'll go from there. So, with that being said, I'm

going to go ahead and toss it over to Lauren, who is always our fabulous, I don't want to say game show, but exercise show host.

Host with Hostess with the mostest.

So, Miss Lauren, you're very welcome.

Burnett, Lauren S - ETA CTR 3:29

Thank you, Michi.

That was such a glorious introduction.

I really.

I truly appreciate it.

Good afternoon, everyone.

McNeace, Meche - ETA CTR 3:39

So which country are you from?

What's the? What's the accent today?

Burnett, Lauren S - ETA CTR 3:42

Oh, no, no.

That was just quick.

That was just something quick.

That was just something quick.

I'm just reeling it right back in.

McNeace, Meche - ETA CTR 3:48

Oh.

Burnett, Lauren S - ETA CTR 3:50

So, good afternoon again everyone. And as Michi mentioned, yes, we will be doing a new activity based on GPMS features and you will be letting me know which user role is able to do this feature in GPMS.

So let me share my screen.

Are you guys able to see my screen, OK?

Barcley, Joyce M - ETA CTR 4:22

Yes.

Mauro, Kevin M - ETA CTR 4:23

Yeah, we can see it.

Burnett, Lauren S - ETA CTR 4:25

Okie dokie.

So as you can see here, column A has GPMS function and it's a list of functions you will see in GPMS and columns E,F,G and H have the GPMS user role from grantee administrator, sub grantee administrator, case supervisor and case manager.

So for our very first GPMS function, we have view authorized positions.

Can anyone let me know what user role is able to view authorized positions?

You can type it in the chat or you can come off of mute.

Whichever works best for you.

Barcley, Joyce M - ETA CTR 5:19

Alicia says everyone.

Joie says all, Luis says all survey.

I'm sorry, he says, survey says all.

McNeace, Meche - ETA CTR 5:33

That's right.

Burnett, Lauren S - ETA CTR 5:34

OK.

Good answers so far.

McNeace, Meche - ETA CTR 5:38

So the survey says.

Burnett, Lauren S - ETA CTR 5:51

You're glitching on me already.

OK.

There we go.

OK.

So let's start.

The grantee administrator is a yes.

The sub grantee administrator is a yes. The case supervisor.

Hmm.

We're gonna go with no and the same thing with the case manager.

Can anyone tell me why we would say no?

'Cause, we're thinking of GPMS features.

If you click on viewed authorized positions based on your user role, the case supervisor and the case manager are not able to do that but and as you can see there's an asterisk next to sub grantee case supervisor and case manager because there are different cases that you know, will make it so the answer may be yes, or the answer may be no. So for the case supervisor and the case manager, this would be excluding what you can view in reports. So yes, the case supervisor and the case manager, they are able to view authorized positions if they go through reports but not just from the direct GPMS function to view authorized positions.

Does that make sense?

Does anyone need more clarity?

Barcley, Joyce M - ETA CTR 7:31

Yep, yep.

Luis put in a nice explanation. He says they have no use for the information.

McNeace, Meche - ETA CTR 7:34

Yeah.

Barcley, Joyce M - ETA CTR 7:38

Authorized positions are only managed by administrators.

Burnett, Lauren S - ETA CTR 7:44

Good point.

Barcley, Joyce M - ETA CTR 7:46

And Alicia says that was tricky.

Burnett, Lauren S - ETA CTR 7:52

Alright.

Barcley, Joyce M - ETA CTR 7:52

Not Halloween yet.

McNeace, Meche - ETA CTR 7:56

We're getting you ready for Halloween.

Burnett, Lauren S - ETA CTR 8:00

Right. So, the next one we have is allocating authorized positions.

So what user role is able to do this, and which user role may not be able to do this?

Barcley, Joyce M - ETA CTR 8:12

Luis, a grantee administrator.

Burnett, Lauren S - ETA CTR 8:16

OK.

So far Luis, we have one answer.

Anyone else?

OK. We'll go with Luis and he's correct.

The grantee administrator can allocate authorized positions while everyone else cannot.

OK. Our next one, download allocated, authorized positions, what user role is able to do this function?

Barcley, Joyce M - ETA CTR 9:03

Again, he says, the grantee and the sub grantee administrators.

Burnett, Lauren S - ETA CTR 9:13

Anyone else going for Luis's gold star today?

Barcley, Joyce M - ETA CTR 9:17

Joie says all can download reports.

Burnett, Lauren S - ETA CTR 9:27

OK. Anyone else before we reveal?

Barcley, Joyce M - ETA CTR 9:32

And Alicia says all reports in the reports.

Burnett, Lauren S - ETA CTR 9:37

OK.

Good answers.

Barcley, Joyce M - ETA CTR 9:39

And Ono says, grantee administrator.

Burnett, Lauren S - ETA CTR 9:44

OK. Well, Ono's got the right answer.

It's only the grantee administrator.

Second download.

Barcley, Joyce M - ETA CTR 9:54

I thought it was only through GPMS function.

McNeace, Meche - ETA CTR 9:59

So this is only through the admin console.

So access through the admin console.

Burnett, Lauren S - ETA CTR 10:18

Is that clear enough?

Does someone need any more clarification?

McNeace, Meche - ETA CTR 10:30

Yes, we're good.

Burnett, Lauren S - ETA CTR 10:32

Okie dokie.

McNeace, Meche - ETA CTR 10:34

Oh, before you go to the next one also.

If anybody wants us to show you in GPMS, just throw it in the chat and we are we more than happy to show you and Cindy.

You said it, I said the same thing. What about the?

But we're so that's why we clarified it only through the admin console.

And this is not about any report.

Not about downloading any reports.

Yeah, Luis's right, manage authorized position, the button in the admin console who has access.

Burnett, Lauren S - ETA CTR 11:06

Sure.

Barcley, Joyce M - ETA CTR 11:12

So Marjean, Marjean's asking that we show that.
Where the where you would find the authorized positions.

McNeace, Meche - ETA CTR 11:21

Through the admin console. OK, who wants to do that?

Wilkins, Patricia A - ETA CTR 11:25

I can pop it up.

I certainly will show you guys.

McNeace, Meche - ETA CTR 11:29

So what user role are you popping it up with?

Wilkins, Patricia A - ETA CTR 11:33

A grant administrator, so a GA role.

McNeace, Meche - ETA CTR 11:36

OK, alright.

Wilkins, Patricia A - ETA CTR 11:38

And this is the admin console for GA and you'll see here it says manage authorize positions.

These are the sub grantees and grantees assigned to me.

So I'm just going to select this one Indiana Region 9 and you'll see for this for the state of Indiana, it will have all of the authorized positions.

By county, you can look it up that way if you like, but then it shows how many slots have been authorized per county.

McNeace, Meche - ETA CTR 12:16

And then just the total authorized position for the grantee?

Yes, and total modified. Once the modifies are in because you're using program year 25. So, can a supervisor or case manager or SGA sign in and show them what they see?

Wilkins, Patricia A - ETA CTR 12:27

All right.

Barcley, Joyce M - ETA CTR 12:40

I can do the supervisor.

McNeace, Meche - ETA CTR 12:42

Open.

Wilkins, Patricia A - ETA CTR 12:43

All righty.

Barcley, Joyce M - ETA CTR 12:47

The man is a supervisor who definitely does not have the same amount of access as the grantee administrator and as you can see there are only 9 cards and none of them say manage authorized positions, meaning the case supervisor does not have access to authorized positions from the admin console.

McNeace, Meche - ETA CTR 13:10

And the case manager has the same admin console.

Barcley, Joyce M - ETA CTR 13:14

Oops. So, we'll go back to that one.

And so if you're looking at it from a case manager perspective, it's the same. We don't have access to the manage authorized positions card.

McNeace, Meche - ETA CTR 13:30

So what about a sub-GA?

Does anybody have a sub-GA up?

Wilkins, Patricia A - ETA CTR 13:34

Yep, I can show you guys that one.

So I am in as an SGA and keep in mind guys that we are in pre-production so things may look a little different.

So you'll see it here for an SGA. Hmm.

And you'll see that the information in pre-prod can be viewed.

Alright.

You guys good?

Barcley, Joyce M - ETA CTR 14:33

I don't see anything in the chat.

Wilkins, Patricia A - ETA CTR 14:39

OK.

I will turn it back to Lauren.

Burnett, Lauren S - ETA CTR 14:44

Thank you, ladies.

Can you guys see my screen again?

Barcley, Joyce M - ETA CTR 14:51

Yes, ma'am.

Wilkins, Patricia A - ETA CTR 14:51

Yes, ma'am.

Burnett, Lauren S - ETA CTR 14:52

Okie dokie. So, our next section we have case transfer.

So who can request/initiate a transfer in GPMS?

McNeace, Meche - ETA CTR 15:18

Oh, I can't put a response in the chat, huh?

Burnett, Lauren S - ETA CTR 15:22

No, ma'am.

No, thank you.

McNeace, Meche - ETA CTR 15:24

OK.

Barcley, Joyce M - ETA CTR 15:27

Cindy and Ono, both say GA.

Burnett, Lauren S - ETA CTR 15:30

OK.

Barcley, Joyce M - ETA CTR 15:34

Connie agrees.

Burnett, Lauren S - ETA CTR 15:40

All right, we're off to a good start.

That's absolutely correct.

Only the GA can request or initiate a transfer.

McNeace, Meche - ETA CTR 15:54

That was easy.

Burnett, Lauren S - ETA CTR 15:56

Yep.

So the next one, accept or deny transfer request who can do this?

McNeace, Meche - ETA CTR 16:07

Whoever wants to.

Burnett, Lauren S - ETA CTR 16:11

If only.

Barcley, Joyce M - ETA CTR 16:12

Cindy says GA.

Wilkins, Patricia A - ETA CTR 16:13

Never.

Barcley, Joyce M - ETA CTR 16:16

Connie says GA.

Luis says, GA.

So we have a consensus among those who have responded.

Burnett, Lauren S - ETA CTR 16:33

That it is GA.

Barcley, Joyce M - ETA CTR 16:35

Correct.

Burnett, Lauren S - ETA CTR 16:37

Yay.

Let's see.

Am I correct here?

That looks good.

A case manager should be able to do it right?

That sounds right.

Case manager and a grantee. They of course should be able to do the same thing.

OK, I didn't get any. I didn't get any responses, so I guess I'm correct and I can move on to the next one.

McNeace, Meche - ETA CTR 17:07

Yes or no.

Barcley, Joyce M - ETA CTR 17:16

Well, don't leave that there.

McNeace, Meche - ETA CTR 17:18

No.

Davis, Chanel T - ETA CTR 17:18

Yes.

Burnett, Lauren S - ETA CTR 17:19

I'm just waiting for someone to correct me.

I tried to trick you guys, but no one wants to take the bait.

McNeace, Meche - ETA CTR 17:27

Hello.

Barcley, Joyce M - ETA CTR 17:31

You have to look at the chat for Cindy's. No, she got. She's got bugs, bugs mouthing EW.

Burnett, Lauren S - ETA CTR 17:39

Well, I can't see the chat, Joyce. Remember I'm sharing.

Barcley, Joyce M - ETA CTR 17:40

Oh, you can't. I'm sorry.

It's very, it's very cute.

Burnett, Lauren S - ETA CTR 17:47

All right. So, the next one, assign transferred case to subgrantee, who can perform this role in GPMS?

Barcley, Joyce M - ETA CTR 18:06

We need that jeopardy music back.

McNeace, Meche - ETA CTR 18:09

Dude. Yeah, we do.

Barcley, Joyce M - ETA CTR 18:18

Hey, Luis, says GA.

As is, Connie, Joie, Cindy.

Burnett, Lauren S - ETA CTR 18:35

All right.

We're off to a really good start with everyone.

That answer is correct. Only a GA can perform this function.

OK.

Two more on the case transfer, who can view a requested transfer status in GPMS?

Barcley, Joyce M - ETA CTR 19:05

Waiting for the wave to come in all the answers.

GA and SGA, says Luis.

GA Sub A from Connie, Joie is the same.

Cindy, GA.

Burnett, Lauren S - ETA CTR 19:26

OK, first start from the back.

Case manager is a no, case supervisor is a no.

I said yes to the sub guarantee administrator but that's actually a no as well, and it is only the grantee administrator who can view the requested transfer status.

Do you have any questions with that one or would you like to see it popped up?

Hey, Jeff.

Burnett, Lauren S - ETA CTR 20:10

Sounds like we're good to go.

McNeace, Meche - ETA CTR 20:14

I know.

Barcley, Joyce M - ETA CTR 20:16

So, Lauren, there's a video of the little girl slapping her forehead like ah.

Burnett, Lauren S - ETA CTR 20:25

Yep, yep. Yep. Only the grantee administrator.

OK.

So for the last one in case transfer, who can cancel a transfer from the donor grantee?

Barcley, Joyce M - ETA CTR 20:39

Luis was real quick with the GAs as Connie.

Burnett, Lauren S - ETA CTR 20:49

Hmm.

Barcley, Joyce M - ETA CTR 20:51

GA.

And Cindy.

Burnett, Lauren S - ETA CTR 21:02

OK.

Barcley, Joyce M - ETA CTR 21:03

And Ono and Kelly.

Burnett, Lauren S - ETA CTR 21:06

Consensus is correct.

Only the GA.

You guys are off to a really good start, OK.

So now.

So to our next section.

Case reassign.

Who can reassign cases within the sub grantee?

This should be an easy one.

Barcley, Joyce M - ETA CTR 21:46

Ono says GA.

GA, SGA, GA, GA.

Burnett, Lauren S - ETA CTR 21:57

Everybody's just clicking a.

Barcley, Joyce M - ETA CTR 21:58

GA, SGA.

Burnett, Lauren S - ETA CTR 21:58

Just all the way down.

Barcley, Joyce M - ETA CTR 22:00

Well, Cindy has GA, SGA and CS.

Everybody else is GA, and SGA.

Burnett, Lauren S - ETA CTR 22:06

Hmm.

Ding, Ding, Ding, Ding, Ding.

Thank you, Cindy.

You are absolutely correct.

The grantee administrator can, the sub grantee administrator can and the case supervisor can.

Only one who cannot reassign cases is the case manager.

Thank you, Cindy.

Is there anyone who would like to see this popped up or we're good to go?

Barcley, Joyce M - ETA CTR 22:40

Looks like we're good.

McNeace, Meche - ETA CTR 22:42

Now, Connie says see it.

Wilkins, Patricia A - ETA CTR 22:43

Yep.

Burnett, Lauren S - ETA CTR 22:45

Okie dokie.

So, you want to pop whoever's the case manager.

McNeace, Meche - ETA CTR 22:53

I guess.

Davis, Chanel T - ETA CTR 22:55

Yep, popping up now.

Burnett, Lauren S - ETA CTR 22:57

Thank you.

Thank you.

McNeace, Meche - ETA CTR 23:01

So the case manager's gonna, you're gonna show it where they can't do it and it's done from the cases page.

Davis, Chanel T - ETA CTR 23:09

We'll go to the cases page.

Click a participant.

And as you see it is not an action.

McNeace, Meche - ETA CTR 23:18

What?

Davis, Chanel T - ETA CTR 23:26

Yeah.

Burnett, Lauren S - ETA CTR 23:29

Are we good to go?

Does anyone need to see a supervisor or the GA or the SGA?

Barcley, Joyce M - ETA CTR 23:38

OK. Just for that, because I'm in there.

Let me pull up the case supervisor 'cause that would be next.

Burnett, Lauren S - ETA CTR 23:44

OK.

Barcley, Joyce M - ETA CTR 23:45

And as Chanel just shone, we click on an active case, which opens up the actions and here we see reassign so they can reassign.

And that's the supervisor.

There you go.

Burnett, Lauren S - ETA CTR 24:04

Thank you, ladies.

All right, let's share the screen again.

Can you guys see my screen again?

Barcley, Joyce M - ETA CTR 24:19

Yes, ma'am.

McNeace, Meche - ETA CTR 24:19

Mm-hmm.

Davis, Chanel T - ETA CTR 24:20

Yes.

Burnett, Lauren S - ETA CTR 24:21

Okie dokie.

Wilkins, Patricia A - ETA CTR 24:21

Yep.

Burnett, Lauren S - ETA CTR 24:23

All right.

So our next section we have grantee management.

Who can add a grantee administrator?

Who is able to perform this function?

In GPMS.

Barcley, Joyce M - ETA CTR 24:48

Luis says SCSEP help desk.

Joyce says DOL. Cindy's none of the above.

None. So right now, it looks like of the user roles listed, everyone's in agreement that none of them.

Burnett, Lauren S - ETA CTR 25:12

So let's see.

Case Manager is a no.

The case supervisor is a no.

The SGA is a no, but the grantee administrator is a yes.

No one got that right.

McNeace, Meche - ETA CTR 25:33

What's OK? I'm gonna go with the.

Barcley, Joyce M - ETA CTR 25:35

Well.

McNeace, Meche - ETA CTR 25:35

I'm gonna go with the users here with the ones that all said none of them 'cause. I'm gonna agree with them.

Because if you use the word add a grantee administrator.

Remember we had this discussion, so if it's adding the initial grantee administrator, it's not a grantee administrator who can add them.

Barcley, Joyce M - ETA CTR 25:58

They can request it be added.

McNeace, Meche - ETA CTR 25:58

So it could they could request.

Barcley, Joyce M - ETA CTR 26:03

So maybe Luis, with the SCSEP help desk now HRM.

McNeace, Meche - ETA CTR 26:11

Yeah.

Barcley, Joyce M - ETA CTR 26:13

So Luis says.

Barcley, Joyce M - ETA CTR 26:14

I see.

I'd make the request, but I can't add it myself, can I?

McNeace, Meche - ETA CTR 26:19

Exactly. So, the grantee administrator has to be added by their right by the help desk on the back end.

Barcley, Joyce M - ETA CTR 26:20

Trick.

McNeace, Meche - ETA CTR 26:30

So another grantee administrator cannot add a grantee administrator in the system.
So.

Burnett, Lauren S - ETA CTR 26:39

I'm all giggles because this is the complete opposite.

Wilkins, Patricia A - ETA CTR 26:39

That's correct.

McNeace, Meche - ETA CTR 26:39

I'm. Hey, I'm here for you guys.

Wilkins, Patricia A - ETA CTR 26:40

That's one of the.

McNeace, Meche - ETA CTR 26:41

I am here for them.

They are absolutely right.

Burnett, Lauren S - ETA CTR 26:45

I'm gonna giggle because this is the complete opposite of how it was discussed with us users. I am so glad that you brought this up and you guys stated your opinion, and it was cleared up, so I apologize for telling you guys that it was a no OK.

McNeace, Meche - ETA CTR 26:55

No, it was.

No, you was doing a tricky trick again.

Barcley, Joyce M - ETA CTR 27:11

You mean a yes.

McNeace, Meche - ETA CTR 27:13

You was tricking them.

Burnett, Lauren S - ETA CTR 27:15

All right.

McNeace, Meche - ETA CTR 27:15

Hostess.

Burnett, Lauren S - ETA CTR 27:18

Well, we will move on to the next one.

Add grantee users.

Who was able to perform this user role?

Barcley, Joyce M - ETA CTR 27:46

So we have.

Luis, GA, Cindy says GA.

Burnett, Lauren S - ETA CTR 27:57

So far Luis and Cindy.

Barcley, Joyce M - ETA CTR 27:58

And hmm, we have to do the spreadsheet, says Cindy.

Put in a ticket to the HD.

Wilkins, Patricia A - ETA CTR 28:14

So this is one that we may need to clarify a little bit too in terms of when we say add grantee users.

And we talked about this a bit also.

Barcley, Joyce M - ETA CTR 28:22

Yeah. So, Kelly's saying GA and SGA.

So right now, the consensus is GA with an SGA and a help ticket.

Burnett, Lauren S - ETA CTR 28:41

Hmm.

Hey. So, what we have.

Case manager is a no.

A supervisor is a no.

The SGA is a no, but the GA is the S.

Barcley, Joyce M - ETA CTR 29:05

Cindy came in and said the case manager and supervisors were not allowed to do that, which is correct as we can see.

Burnett, Lauren S - ETA CTR 29:17

Do we have any questions for this one?

McNeace, Meche - ETA CTR 29:25

I think it's a tricky trick cause you say add. So, if we said request to add a grant to users only, the GA's can do that.

Barcley, Joyce M - ETA CTR 29:37

At the grantee level.

McNeace, Meche - ETA CTR 29:43

Yes, so, but if we say if we're referring to who adds them into the system, it's the help desk people.

Barcley, Joyce M - ETA CTR 29:45

Since.

McNeace, Meche - ETA CTR 29:53

And then you assign them. The grantee administrator could assign them to whatever.

Wilkins, Patricia A - ETA CTR 30:01

So what about the sub grantee administrator?

McNeace, Meche - ETA CTR 30:06

The grantee.

Wilkins, Patricia A - ETA CTR 30:06

For their particular grant.

McNeace, Meche - ETA CTR 30:09

Based on what?

Request to add to request to add even at the sub grantee level it has to come through the grantee administrator.

Wilkins, Patricia A - ETA CTR 30:12

So, if a.

McNeace, Meche - ETA CTR 30:21

Or if we're saying to wait so.

Wilkins, Patricia A - ETA CTR 30:26

I'm saying once they're in the system, they've been added by the help desk. The users in the system, then who can, for lack of a better word, link them or add them to their specific grant or sub-grant?

McNeace, Meche - ETA CTR 30:30

Mm-hmm.

Doesn't the grantee administrator link them to the sub recipient and then the sub recipient then is able to assign them to whatever case or whatever?

Or they have some.

Wilkins, Patricia A - ETA CTR 30:54

Go ahead. No, go ahead.

McNeace, Meche - ETA CTR 30:56

No, go ahead.

Wilkins, Patricia A - ETA CTR 30:58

So the GA definitely can link or add anyone to their grant, but the GA can also add a subgrantee and once the subgrantee has been added then they can add different users for their specific grant or subgrant.

Barcley, Joyce M - ETA CTR 31:17

Cindy.

Wilkins, Patricia A - ETA CTR 31:18

Yep.

McNeace, Meche - ETA CTR 31:20

Once those users have been assigned to that sub grantee, the sub grantee doesn't have access to all of the users and look at me and pluck the users for their sub.

Barcley, Joyce M - ETA CTR 31:20

Who's?

McNeace, Meche - ETA CTR 31:32

It has to be dedicated to their sub.

Wilkins, Patricia A - ETA CTR 31:36

Well, want me, can I share my screen?

McNeace, Meche - ETA CTR 31:38

Yeah.

Wilkins, Patricia A - ETA CTR 31:40

All right.

Barcley, Joyce M - ETA CTR 31:41

But Cindy makes it.

McNeace, Meche - ETA CTR 31:41

See, we even disagree with our own staff team.

Barcley, Joyce M - ETA CTR 31:45

Cindy put a good note in saying I know I've linked them once they are in GPMS, which is the key after they're in GPMS.

McNeace, Meche - ETA CTR 31:52

Yes.

Wilkins, Patricia A - ETA CTR 31:56

So I'm in right now as a sub guarantee administrator.

Oops, let me go back to the admin console and I'm gonna go on to manage users.

And I'll select my grant and then my particular subgrant.

And submit that and I can go in like we said, as long as they're already in the system as a sub grantee and I select add user, let's look at Joyce for example.

There's Joyce.

I can set up her user role as supervisor.

All of her information is already in the system.

And then I can add oops, just already has a sub grantee.

Let me give you a different role.

Maybe a case manager?

Barcley, Joyce M - ETA CTR 32:54

Do data validation.

Wilkins, Patricia A - ETA CTR 32:59

No. When you select a case manager, you'll see that you have to add a supervisor as well.

Barcley, Joyce M - ETA CTR 33:03

Ah.

Wilkins, Patricia A - ETA CTR 33:05

So we'll make Chanel, your supervisor.

Where are you going?

The seal saying you're in there, but oops, I'm sorry I didn't certify. Let's see.

Barcley, Joyce M - ETA CTR 33:21

I think I'm already in there and that user role, that's why I said do data validation because I don't think I have that role.

Wilkins, Patricia A - ETA CTR 33:23

Yeah, she's already in here.

Let's see.

I may have to refresh it.

Barcley, Joyce M - ETA CTR 33:33

Son of a gun.

Wilkins, Patricia A - ETA CTR 33:35

Yeah, I may just have to refresh it, but just to say that's what we were saying to you guys. If the individual is already in the system and if the grantee has set up the sub grantee and the sub grantee can go in and add those individuals to their sub grantee only, for their particular roles and they can assign what user role they want them to have for their subgrant.

Barcley, Joyce M - ETA CTR 34:04

So that goes to Joie's question, where she's saying I think SGA can edit so an SGA can edit, but only for their subgrant.

Wilkins, Patricia A - ETA CTR 34:05

That makes sense.

So again.

McNeace, Meche - ETA CTR 34:20

So if you go come out of there because you're using an existing user that's assigned to that a grantee, go to add user.

Wilkins, Patricia A - ETA CTR 34:21

If I want.

Oops, hold on. Yeah, I'm going back.

McNeace, Meche - ETA CTR 34:30

Nope.

Find Michi. She's nowhere in any of those.

As a validator or something, whatever you want to do, OK.

So technically the name has to be in that you can use a drop down.

They have to be.

You have to be able to find the name, which is in the system, right?

OK.

Wilkins, Patricia A - ETA CTR 35:15

Yep, that's what I was saying.
Yep, if they're in the system already.

McNeace, Meche - ETA CTR 35:18

So we were talking about adding.

Wilkins, Patricia A - ETA CTR 35:21

There we go.

McNeace, Meche - ETA CTR 35:24

Like I said, it's either they. How do you add it initially versus once they're in?
Cool beans, as Pat would say, Coolio.

Wilkins, Patricia A - ETA CTR 35:39

All right, back to you, Lauren.

Burnett, Lauren S - ETA CTR 35:43

Thank you.

Thank you.

Alright.

So we are up to edit grantee users.

So who can edit grantee users in GPMS?

Barcley, Joyce M - ETA CTR 36:27

So we have GA and SGA from Cindy.

McNeace, Meche - ETA CTR 36:34

Joie has said earlier SGAs can edit.

Barcley, Joyce M - ETA CTR 36:38

Mm-hmm.

Burnett, Lauren S - ETA CTR 36:45

OK.

Anyone else?

So the case manager cannot.

The case supervisor cannot.

The GA can.

The SGA can also not edit grantees.

So close.

All right.

And our last one in grantee management who can delete grantee users from GPMS?

Who can give them the boot?

Barcley, Joyce M - ETA CTR 37:35

Cindy says the GA.

Wilkins, Patricia A - ETA CTR 37:47

Hey sorry guys.

Can you uh guys go back to the edit?

There's a question or comment in the chat from Cindy.

Barcley, Joyce M - ETA CTR 38:00

Was she saying they can edit Subs?

But we're talking about here at the grantee management level. We're not talking at the subgrantee level.

McNeace, Meche - ETA CTR 38:11

Who can delete?

Burnett, Lauren S - ETA CTR 38:12

For clarity, for clarification.

So for this one this is for grantee management.

Cindy, do you need further?

Wilkins, Patricia A - ETA CTR 38:22

I'm sorry, I'm talking on mute.

Thank you.

Burnett, Lauren S - ETA CTR 38:26

Thank you.

Do you need any further clarifications?

Cindy, did you want? Does someone need to pop it up or are we good to go?

Barcley, Joyce M - ETA CTR 38:37

So ok, got it.

Burnett, Lauren S - ETA CTR 38:39

OK. I just wanted to make sure.

Barcley, Joyce M - ETA CTR 38:42

So far, we have GAs.

Burnett, Lauren S - ETA CTR 38:46

For delete grantee users.

Barcley, Joyce M - ETA CTR 38:46

Or deleting, yeah.

Burnett, Lauren S - ETA CTR 38:50

OK.

Barcley, Joyce M - ETA CTR 38:50

First, yeah.

Burnett, Lauren S - ETA CTR 38:53

Alright, so the SGA is a no.

OK, supervisor is a no.

Its manager is a no.

The grantee is also a no.

Barcley, Joyce M - ETA CTR 39:09

How come?

Burnett, Lauren S - ETA CTR 39:09

The grantee unfortunately cannot delete.

Grantee users. Can anyone let me know why?

What do they have to do?

Barcley, Joyce M - ETA CTR 39:23

Only DOL.

Raja says only DOL can do that.

Cindy says users may be associated with records.

Burnett, Lauren S - ETA CTR 39:53

Any further clarity for this one?

Wilkins, Patricia A - ETA CTR 39:57

Yeah, I was just gonna add. So if you had a user that you needed to have deleted, of course you would have to do it through the help desk.

But if that user like Cindy said maybe associated to records, you're gonna wanna make sure that you reassign those cases.

If you're having the existing case manager, supervisor or whoever the user is, delete it and they won't be deleted.

They'll be deactivated in GPMS.

Barcley, Joyce M - ETA CTR 40:29

Cindy says therefore deleting may cause the system to explode.

Burnett, Lauren S - ETA CTR 40:37

A good one, Cindy.

Wilkins, Patricia A - ETA CTR 40:38

That is correct.

McNeace, Meche - ETA CTR 40:39

It will cause the system to self-destruct, right?

Burnett, Lauren S - ETA CTR 40:48

Let's move on to our next section.

Sub grantee management.

So here Cindy, is what you were referring to before.

Separate category.

So, who can add a sub grantee?

Barcley, Joyce M - ETA CTR 41:12

So just for clarification, is this adding the sub grantee after they're in the system.

Burnett, Lauren S - ETA CTR 41:24

You tell me, Joyce.

Barcley, Joyce M - ETA CTR 41:29

So yeah, after they're in the system.

Burnett, Lauren S - ETA CTR 41:37

OK.

McNeace, Meche - ETA CTR 41:40

Okie dokie.

Barcley, Joyce M - ETA CTR 41:48

And Cindy says assume GAs would be able to add Subs. Nobody else.

Sounds psychological deduction.

Burnett, Lauren S - ETA CTR 42:11

But her only response?

Barcley, Joyce M - ETA CTR 42:13

Sorry, that's it. One response.

I'm waiting for the system to explode so nobody wants to answer.

Burnett, Lauren S - ETA CTR 42:25

I'm almost wondering if we're gonna have the same thing with our previous.

Add grantee administrator question.

McNeace, Meche - ETA CTR 42:35

Mm-hmm.

Burnett, Lauren S - ETA CTR 42:38

But let's fill it in.

So far, it's no.

All across the board.

But is there a caveat to this one here that anyone would like to explain?

Or are we keeping it at no.

McNeace, Meche - ETA CTR 43:02

Oh, I think the caveat is what Joyce describes. So once a sub grantee has been added to the system and it's what Pat too described the word link, the grantee administrator goes

in and links the sub grantee to their grant.

Correct, Patricia and Joyce.

Barcley, Joyce M - ETA CTR 43:27

Yes, ma'am.

And Cindy asked what Cindy put in, they have to exist in GPMS.

Wilkins, Patricia A - ETA CTR 43:33

Yep, that is correct.

McNeace, Meche - ETA CTR 43:35

So, the operative word add to the system initially comes from the back end, and you're right, the grantee administrator can link them.

Burnett, Lauren S - ETA CTR 43:36

OK.

McNeace, Meche - ETA CTR 43:46

So no, that's a no.

That's actually a no. If we're sticking to an add.

They can link.

Burnett, Lauren S - ETA CTR 43:56

So are we seeing where there is a?

Am I the only one seeing where there's?

But not really on the same page.

Or am I, am I.

Barcley, Joyce M - ETA CTR 44:12

Cause you can add a sub grantee.

It was the sub grantee administrator.

It's not a sub grantee.

So I guess is that are we talking about us like above we have add grantee administrator.

So, are we talking about adding a subgrantee which is the organization or are we talking about adding a subgrantee administrator?

Wilkins, Patricia A - ETA CTR 44:35

In this case, I believe we're talking about an administrator.

Barcley, Joyce M - ETA CTR 44:41

So the answer would be yes.

Wilkins, Patricia A - ETA CTR 44:43

Yes, it would be.

Barcley, Joyce M - ETA CTR 44:44

Cause that's a user role that they can assign.

McNeace, Meche - ETA CTR 44:47

Excuse me.

Burnett, Lauren S - ETA CTR 44:49

You know P.

All right. So, the next one we have edit sub grantee, who can perform this user role in GPMS.

McNeace, Meche - ETA CTR 45:12

These are tricky.

Wilkins, Patricia A - ETA CTR 45:16

That's the song we should have played today.

Cindy L. Lehmann 45:17

So like if.

McNeace, Meche - ETA CTR 45:19

I know, right?

Cindy L. Lehmann 45:22

Trying to imagine what you'd need to edit about a sub grantee, right? Like change their address, their FEIN, like how would you need to edit them?

McNeace, Meche - ETA CTR 45:39

And how do you edit them?

Burnett, Lauren S - ETA CTR 45:44

Would someone like to pop up their screen and give a demonstration.

Cindy L. Lehmann 45:50

The admin console manage organizations, right?

Or managed.

McNeace, Meche - ETA CTR 45:59

Or is it through, or is it?

Or is it through the grantee tab and the sub grant?

Cindy L. Lehmann 46:07

Oh, I don't have that tab so.

Barcley, Joyce M - ETA CTR 46:13

Pat, who has this tab?

Wilkins, Patricia A - ETA CTR 46:17

Grantee administrators.

McNeace, Meche - ETA CTR 46:18

Yep.

Barcley, Joyce M - ETA CTR 46:19

Ah.

Cindy L. Lehmann 46:20

It's not me.

Wilkins, Patricia A - ETA CTR 46:22

In pre prod it'll show the administrator and the SGA, but it should be just the grantee administrator.

Let's see.

Oops, I meant pulled up the wrong one. Hold on.

That is for an SGA.

And this is for GA, all right.

So now you'll see that it will list. I mean as a GA and it's going to list my sub grantee.

I can select that sub grantee and just like in related actions for participants, grantees have that same thing for their Subs. They'll show them the summary again. It'll show your sub grantee information and then in a related actions it will have managed grants and manage authorized positions. If you select manage grants. You can click on that grant number.

Barcley, Joyce M - ETA CTR 47:40

Oops.

Wilkins, Patricia A - ETA CTR 47:41

But Oopsie, there's a little problem with it.

Let me see if I can go the other way though.

Umm.

No, still gonna take me back. But let me see.

Usually you would be.

You would be able to go in here the grantee and manage the grant from here you also can do it here.

Let me see if we'll be able to get to it.

Now a little problem in in pre prod today.

McNeace, Meche - ETA CTR 48:21

So this is editing.

Wilkins, Patricia A - ETA CTR 48:23

Yeah.

McNeace, Meche - ETA CTR 48:24

Are you trying to edit?

Wilkins, Patricia A - ETA CTR 48:26

To edit or manage the subgrantee.

Yeah, just a little glitch in the system today.

Where it'll show me the data and the information.

It'll show me the sub grantee information here.

But when I go to related actions which is where I would be able to update their authorized positions and also.

Update, wait, wait updated information about the sub grantee. Let's see.
Now, not today, not today.

McNeace, Meche - ETA CTR 49:17

I'm in production and I'm not seeing how we can edit a sub grantee either.

Wilkins, Patricia A - ETA CTR 49:22

Can you pop up your screen, Michi.
It should be manage subgrantee.

McNeace, Meche - ETA CTR 49:29

Mm-hmm.

No.

They got a manage grant.
They got a pick a subgrant.

Barcley, Joyce M - ETA CTR 49:56

We don't see your screen Michi.

McNeace, Meche - ETA CTR 49:56

Can you see here?
I know I haven't shared it yet because it's production. That's why I was looking for.

Barcley, Joyce M - ETA CTR 49:59

Oh, OK.

Wilkins, Patricia A - ETA CTR 50:05

Anyway, OK.

McNeace, Meche - ETA CTR 50:08

So I know it says.
Here's what it has.
Edit grant right.
Can you guys see it?

Wilkins, Patricia A - ETA CTR 50:20

Yeah.

McNeace, Meche - ETA CTR 50:22

So you can add a sub grantee to the grant, but you have to.

They have to exist.

You have to type in.

So if they were gonna add in something, if they're gonna add in municipality, it has to exist already.

So it had to be put in by someone else.

I mean from the back end, right?

Wilkins, Patricia A - ETA CTR 50:46

Yeah.

McNeace, Meche - ETA CTR 50:56

You can link your sub grantee of course.

And if we go to this which is the sub grantee?

Here's the sub grantee that you find.

I don't see anywhere where you're able to edit.

Wilkins, Patricia A - ETA CTR 51:30

Can you click manage grants again Michi, under related actions.

I gotta make my screen a little larger.

McNeace, Meche - ETA CTR 51:39

Alright.

Wilkins, Patricia A - ETA CTR 51:45

For a SEC.

So if you select a program year or just select on a different numbers, yeah.

And if you're looking at the information recipients of grantee Puerto Rico, just select one of the grant access grid.

That's something different, but select one of the sub grantees there.

I just wanna see if it's still here for GA or if it's just a PA who can now do this OK.

McNeace, Meche - ETA CTR 52:12

There's only one.

Wilkins, Patricia A - ETA CTR 52:16

So the things that they can do here, like you said, is they can add a sub grantee to the grant if you add a sub grantee to the grant.

Does it let you change any of that information here?

McNeace, Meche - ETA CTR 52:28

Nope.

Wilkins, Patricia A - ETA CTR 52:29

Like try OK.

McNeace, Meche - ETA CTR 52:31

There, add new and you have to have a subgrantee that already exists.

Wilkins, Patricia A - ETA CTR 52:32

Yeah.

If you.

You should be able to edit their information.

OK.

McNeace, Meche - ETA CTR 52:48

So if this is the add, that's it.

So you can submit it to add it, but they're already there, so I'm not gonna add it.

Wilkins, Patricia A - ETA CTR 52:56

So even for this, it seems like now this would have to go through the help desk if you needed to make any changes to that sub grantee.

McNeace, Meche - ETA CTR 53:06

Because also remember the sub grantees also have associated subgrantee ID numbers and so on and so forth.

Wilkins, Patricia A - ETA CTR 53:13

Yeah.

McNeace, Meche - ETA CTR 53:14

So those are monitored on the back end.

So I guess they don't want you to go in there and just change things all willy nilly, so yes.

So, at this point in time, I don't see where anybody could edit sub grantees either.

Wilkins, Patricia A - ETA CTR 53:28

Yeah, yeah. And that makes sense. Like you said, because they also could be linked to another grantee.

It could be a sub for someone else, so yeah.

McNeace, Meche - ETA CTR 53:38

Exactly.

Cool beans.

Wilkins, Patricia A - ETA CTR 53:43

All right, back to you, Miss Lauren.

Burnett, Lauren S - ETA CTR 53:49

Thank you so much, ladies.

So we have come to the consensus that we were correct.

You cannot as a sub grantee, grantee administrator, case supervisor or case manager, edit the sub grantee itself.

McNeace, Meche - ETA CTR 54:07

No one can do nothing.

Burnett, Lauren S - ETA CTR 54:12

Now the next one is add subgrantee users.

Wilkins, Patricia A - ETA CTR 54:16

Oh.

Burnett, Lauren S - ETA CTR 54:17

The users who can perform this role.

Anybody. Anybody.

McNeace, Meche - ETA CTR 54:48

It's also the same tricky, tricky trick.

Cindy.

Barcley, Joyce M - ETA CTR 54:53

Cindy says HD. I guess that's help desk.

McNeace, Meche - ETA CTR 54:56

Yes.

Burnett, Lauren S - ETA CTR 55:02

Hmm.

Is that all?

OK, this is a no.

This is a no.

McNeace, Meche - ETA CTR 55:20

I agree with Cindy.

Burnett, Lauren S - ETA CTR 55:24

Do you now?

McNeace, Meche - ETA CTR 55:27

Well, if we say add.

Wilkins, Patricia A - ETA CTR 55:34

But if we say linked.

McNeace, Meche - ETA CTR 55:38

OK.

Barcley, Joyce M - ETA CTR 55:38

Pretending that they're already in the system, you mean, or they're already in the system not pretending.

McNeace, Meche - ETA CTR 55:40

If they're, if they're already been given an GPMS account, they're in the system, then yeah, the subgrantee can.

Wilkins, Patricia A - ETA CTR 55:41

Yes.

McNeace, Meche - ETA CTR 55:53

An SGA can go in there.

Barcley, Joyce M - ETA CTR 55:56

Cindy says if it is linked then it's GA and SGA.

That word add is very confusing.

Wilkins, Patricia A - ETA CTR 56:08

Yeah, sometimes.

McNeace, Meche - ETA CTR 56:08

Oh, here's our favorite.

Wilkins, Patricia A - ETA CTR 56:11

As I say, sometimes the terminology in the system and what you're doing, they have a little a little internal fight, I would say.

McNeace, Meche - ETA CTR 56:11

Hmm.

Wilkins, Patricia A - ETA CTR 56:20

With adding and linking cause in the system like we were looking at, it never says linked.

It always says add.

So, but Cindy is correct.

Burnett, Lauren S - ETA CTR 56:35

Absolutely is.

McNeace, Meche - ETA CTR 56:35

Yay, Cindy.

Burnett, Lauren S - ETA CTR 56:36

Thank you, Cindy.

McNeace, Meche - ETA CTR 56:37

Cindy's trying to make hold on to her Gold Star.

That's what I'm saying.

I'm for it.

Burnett, Lauren S - ETA CTR 56:47

All right. So, if we have add now, we have edit.

Who can edit this subgrant to user roles?

McNeace, Meche - ETA CTR 56:56

Excuse me.

Burnett, Lauren S - ETA CTR 56:57

Not user roles users.

OK, who can edit the subgrantee users? What user role?

If they are already in the system, since that is the consensus that we are going with.

McNeace, Meche - ETA CTR 57:12

Thank you.

Barcley, Joyce M - ETA CTR 57:18

I think everybody shell shocked.

That's a good video.

McNeace, Meche - ETA CTR 57:37

So what are we editing?

Barcley, Joyce M - ETA CTR 57:38

There was editing.

McNeace, Meche - ETA CTR 57:39

Yeah, we are editing.

Cindy L. Lehmann 57:43

But again, like what would you need to edit about a user?

Do you need, you don't edit their name, that should be right.

Their e-mail address or what?

Wilkins, Patricia A - ETA CTR 57:55

Yeah, yeah.

Cindy L. Lehmann 57:56

What grantee or sub?

Wilkins, Patricia A - ETA CTR 57:57

Funny you should ask.

Barcley, Joyce M - ETA CTR 58:01

Good, Pat.

Wilkins, Patricia A - ETA CTR 58:02

We actually were talking about this earlier.

Cindy L. Lehmann 58:02

Yeah.

Wilkins, Patricia A - ETA CTR 58:07

And we actually went in and get back to the SGA.

Let me share my screen.

OK.

So I'm in right now as a sub grantee administrator and I'm gonna go into manage users, select my grant, select my sub.

And let's see if I pull up.

I won't pick on Joyce again.

I'll pick on Chanel.

Barcley, Joyce M - ETA CTR 58:41

OK.

Wilkins, Patricia A - ETA CTR 58:42

Now Chanel's information is in here, and you'll see her basic information. She could have a name change so we could update that information.

There's no phone number in here, so we could add that information and she could have a new e-mail address, and we could also edit that information.

Burnett, Lauren S - ETA CTR 59:00

Yeah, Chanel got married.

Cindy L. Lehmann 59:01

Oh wait.

Wilkins, Patricia A - ETA CTR 59:01

So.

Mm-hmm.

Cindy L. Lehmann 59:04

Or she could have a different role. So, I guess you could edit her role as well.

So yeah, OK, get it.

Wilkins, Patricia A - ETA CTR 59:09

Yep, that is true.

McNeace, Meche - ETA CTR 59:12

Or if you want to put in a different number, yeah.

Or edit her relationship with CSA.

Wilkins, Patricia A - ETA CTR 59:20

That's true.

McNeace, Meche - ETA CTR 59:21

You could.

She might say she divorced SCSEP, but you gotta put divorce there.

Wilkins, Patricia A - ETA CTR 59:22

Yeah.

The only thing you can't change is her username because that's tied to login.gov or GPMS. But all the other information you can edit it.

Alright.

Burnett, Lauren S - ETA CTR 59:44

Thank you, Pat.

Wilkins, Patricia A - ETA CTR 59:46

You're welcome, Lauren.

Burnett, Lauren S - ETA CTR 59:47

I appreciate that demo.

Does that work for everyone?

Wilkins, Patricia A - ETA CTR 59:50

You're so welcome.

Burnett, Lauren S - ETA CTR 59:53

I hope that works for everyone.

Wilkins, Patricia A - ETA CTR 59:56

This southern Lauren we have now.

McNeace, Meche - ETA CTR 59:58

Mm-hmm.

Burnett, Lauren S - ETA CTR 59:59

Just a little bit, just a tad.

Kind of reel, just trying to reel it all back in.

Right, so let's share again.

So for adding and edit we have the grantee and the sub grantee user role that's able to perform this function in GPMS.

So who can remove a sub grantee user?

Can anyone do that?

McNeace, Meche - ETA CTR 1:00:33

What do you mean by Remove?

Burnett, Lauren S - ETA CTR 1:00:38

You tell me, Michi. What do we want them to think when we say remove?

McNeace, Meche - ETA CTR 1:00:44

Like remove Michi from sub grantee cause I'm no longer with them or remove a sub grantee user from GPMS period.

Does it mean remove me? Delete me.

Delete C.

Burnett, Lauren S - ETA CTR 1:01:16

What are we thinking?

Someone want to pull it up and show how we remove?

If we can remove.

Barcley, Joyce M - ETA CTR 1:01:27

We're not.

Wilkins, Patricia A - ETA CTR 1:01:33

I shall share again.

And I'm at the same point where we went in before to edit information and this is on managed users so if I select Michi.

What are my options here?

And can change your information.

Burnett, Lauren S - ETA CTR 1:02:05

Only see, cancel and update.

Wilkins, Patricia A - ETA CTR 1:02:06

Then I can update.

There was something before where you could unlink. I'm sorry, go ahead.

McNeace, Meche - ETA CTR 1:02:18

Manage user.

Wilkins, Patricia A - ETA CTR 1:02:18

I'm gonna look at this, yeah.

I think that might be under a GA.

Let me let's look at a GA.

Let me stop and share and get the right one up here.

OK.

So I'm in as a GA managed users.

Maybe this is something neither one of them cannot do anymore.

Barcley, Joyce M - ETA CTR 1:03:18

Joie's saying that the GA can disable SGA access.

Hmm.

McNeace, Meche - ETA CTR 1:03:26

So they used to be able to do a deactivate.

Wilkins, Patricia A - ETA CTR 1:03:35

Correct. Yep.

McNeace, Meche - ETA CTR 1:03:36

So when we talk about remove.

If you're saying, if so, is instance. If an employee is no longer with you and you want them to be removed from GPMS, what happens is that you have to submit the help desk ticket through HRM and have them deactivate it.

The only one who can deactivate a user is the actual system developer.

There you go.

Wilkins, Patricia A - ETA CTR 1:04:05

Yeah. Yep. There did. Like Michi just said. Yeah. You used to be able to deactivate them from your grant or subgrantee, but that is no longer the case.

McNeace, Meche - ETA CTR 1:04:18

And before, when that was allowed, it was only the GA who could do that.

Wilkins, Patricia A - ETA CTR 1:04:19

Joy.

McNeace, Meche - ETA CTR 1:04:24

So all they could do is request, send in a request ticket through HRM.

Burnett, Lauren S - ETA CTR 1:04:42

Are you glitching, Pat?

Wilkins, Patricia A - ETA CTR 1:04:47

Yes.

Barcley, Joyce M - ETA CTR 1:04:47

Pat is glitching.

McNeace, Meche - ETA CTR 1:04:48

It's right there.

It's called account active and deactivate.

Wilkins, Patricia A - ETA CTR 1:04:49

No, it's here.

So this is where you would go now to do this.

McNeace, Meche - ETA CTR 1:04:53

There you go.

Wilkins, Patricia A - ETA CTR 1:04:59

Alright, you guys good.

I'm gonna.

McNeace, Meche - ETA CTR 1:05:02

Yeah.

Wilkins, Patricia A - ETA CTR 1:05:02

I'm gonna get off camera cause I don't know what just occurred there, but OK, I'm gonna stop sharing.

Burnett, Lauren S - ETA CTR 1:05:10

Thank you, Pat.

Are we all good to go?

McNeace, Meche - ETA CTR 1:05:15

We are good to go.

Wilkins, Patricia A - ETA CTR 1:05:17

Yeah. Cindy has a question in the chat, Joyce.

Barcley, Joyce M - ETA CTR 1:05:21

If someone leaves, we need to submit HRM ticket question I guess so if someone leaves, we need to submit an HRM ticket, correct?

To disable their access.

McNeace, Meche - ETA CTR 1:05:34

Si, yes.

Barcley, Joyce M - ETA CTR 1:05:37

Just like it used to be.

Burnett, Lauren S - ETA CTR 1:05:46

Well, we filled this one in for move subgrantee users where it's a no across the board. So now we have add subgrantee administrator before we had add subgrantee. Now we have add subgrantee administrator. Who can perform this function in GPMS?

McNeace, Meche - ETA CTR 1:06:11

So is it adding them initially from the beginning as a brand new so grantee administrator or?

Burnett, Lauren S - ETA CTR 1:06:22

Who would like to answer for me? Because I know I specified at the beginning what we were speaking about, what we were referring to.

McNeace, Meche - ETA CTR 1:06:34

Oh, I'm just trying to help.
I'm just trying to help them out a little bit.

Burnett, Lauren S - ETA CTR 1:06:42

You're trying to confuse everyone.
No confusing.

McNeace, Meche - ETA CTR 1:06:55

So.
Is it an existing sub grantee, administrator or new one?

Wilkins, Patricia A - ETA CTR 1:07:04

Just say an existing one.

McNeace, Meche - ETA CTR 1:07:04

Let's just say yeah, let's say an existing one.
Who does that function?
Who does it?

That'll be easy. That's easy, Cindy.
I know you know the answer.

Barcley, Joyce M - ETA CTR 1:07:23
GA.

McNeace, Meche - ETA CTR 1:07:24
I told you.

Barcley, Joyce M - ETA CTR 1:07:26
GA.

Burnett, Lauren S - ETA CTR 1:07:30
Anybody else?
The case supervisors, they're like, man, I wish I could do some stuff.
All right, Cindy is correct.
Only the grantee administrator that can add a sub grantee administrator.
So right after that, who can edit?
Was that Cindy again?

Barcley, Joyce M - ETA CTR 1:08:28
GA.
Yes, ma'am.
Well, we also Ono saying GA.

Burnett, Lauren S - ETA CTR 1:08:31
OK. OK, no.
All right, now you guys are both correct.
Only the GA.
All right, let's go to our next section.
Manage users.
Who can view all users within their organization?
Who is able to perform this function.

Barcley, Joyce M - ETA CTR 1:09:30
Joie says GA and SGA.

Burnett, Lauren S - ETA CTR 1:09:34

Hey, Joie. OK. Anyone else?

Barcley, Joyce M - ETA CTR 1:09:34

And Ono agrees.

Burnett, Lauren S - ETA CTR 1:09:45

You ladies are absolutely correct.

Only the GA and SGA.

Thank you.

Thank you.

OK, our next section.

Case durational limit extension.

Who can add a durational limit extension?

What user role?

Barcley, Joyce M - ETA CTR 1:10:22

Ono says GA.

Burnett, Lauren S - ETA CTR 1:10:25

OK.

Barcley, Joyce M - ETA CTR 1:10:29

So does Cindy.

Burnett, Lauren S - ETA CTR 1:10:32

OK.

Did Luis go on vacation?

He was doing so well.

Barcley, Joyce M - ETA CTR 1:10:47

Well, maybe.

Nope, GA. He joined in with GA, chimed right in there.

Burnett, Lauren S - ETA CTR 1:10:54

Hi Luis, I was just missing you a little bit.

Barcley, Joyce M - ETA CTR 1:10:55

So did Joie.

I didn't want to hog the spotlight.

Burnett, Lauren S - ETA CTR 1:11:00

Oh, such a gentleman. OK, see.

Barcley, Joyce M - ETA CTR 1:11:03

And Cindy says she's 100% certain on this one.

Burnett, Lauren S - ETA CTR 1:11:09

Right. And you guys are all absolutely correct.

Only the GA. Thank you everyone.

Who can edit the durational limit extension?

The GA can add, who can edit.

Barcley, Joyce M - ETA CTR 1:11:51

Luis is saying the GA and SGA. Kelly says GA.

Burnett, Lauren S - ETA CTR 1:11:55

Mm-hmm.

Barcley, Joyce M - ETA CTR 1:11:58

I don't know, Cindy.

Just put a picture of a pig.

Burnett, Lauren S - ETA CTR 1:12:01

Yes.

Davis, Chanel T - ETA CTR 1:12:05

She was saying she was hogging the spotlight.

That was her hog nose.

Barcley, Joyce M - ETA CTR 1:12:07

Oh.

Burnett, Lauren S - ETA CTR 1:12:13

That was a good one.

Barcley, Joyce M - ETA CTR 1:12:13

Good one good Chanel.

Wilkins, Patricia A - ETA CTR 1:12:14

Oh, that's cute.

Barcley, Joyce M - ETA CTR 1:12:15

Thanks for the interpretation.

So the consensus is let's see we have.

Two GA, one GA and SGA.

Burnett, Lauren S - ETA CTR 1:12:31

Is that all? Correct.

That it's not the case manager. It's not the case supervisor.

Also not the sub-GA just the sub grantee.

I mean the grantee administrator.

They can add and edit the durational limit extension.

All right, let's go to our next category.

Case recertification.

Who is able to initiate the recertification of a participant in GPMS.

Barcley, Joyce M - ETA CTR 1:13:15

Cindy says the case manager.

Burnett, Lauren S - ETA CTR 1:13:26

Anyone else?

Barcley, Joyce M - ETA CTR 1:13:32

Ono says the case manager/GA don't know if that means case manager through GA or those two roles. Cindy says, but supervisor has to approve.

Burnett, Lauren S - ETA CTR 1:13:49

For the question, well, not the question. Looking at the function, who can initiate only, we're only talking about initiating the recertification.

Barcley, Joyce M - ETA CTR 1:14:00

Kelly says the case manager and supervisor.

Burnett, Lauren S - ETA CTR 1:14:09

So let's see.

Case manager is correct.

So was the supervisor.

So was the SGA, and so was the grantee administrator.

They can all initiate a recertification. Remember what?

Barcley, Joyce M - ETA CTR 1:14:26

Just as you were putting. I'm sorry.

Burnett, Lauren S - ETA CTR 1:14:27

No, go ahead.

Barcley, Joyce M - ETA CTR 1:14:30

Just as you were putting that Cindy was typing.

Well, I suppose all of these roles could do it.

Burnett, Lauren S - ETA CTR 1:14:36

Yep, Yep, yep.

OK.

So now the next step, who can approve a recertification?

Everyone is able to recertify, initiate a recertification.

Who was able to approve said recertification.

Barcley, Joyce M - ETA CTR 1:14:59

GA from Ono.

Everyone above case manager from Cindy.

Luis says GA,SGA, and case supervisor.

Kelly says all of them.

Burnett, Lauren S - ETA CTR 1:15:18

OK.

That's some good answers.

For the grantee can, the sub grantee can, and the case supervisor can, but not the case

manager. The case manager cannot approve a recertification they can only initiate.

All right, let's go to our next category that we have.

Move.

Who was able to initiate a move?

As I move the screen.

McNeace, Meche - ETA CTR 1:16:08

What's up?

Barcley, Joyce M - ETA CTR 1:16:09

I'm moving next year, is that included?

Burnett, Lauren S - ETA CTR 1:16:12

No, no.

Barcley, Joyce M - ETA CTR 1:16:13

Oh no.

Burnett, Lauren S - ETA CTR 1:16:13

Who was able to initiate a move in GPMS?

I'm sorry I needed to specify.

McNeace, Meche - ETA CTR 1:16:18

Who's moving?

Who's moving?

Barcley, Joyce M - ETA CTR 1:16:20

Oh yes, it says GPMS function.

I should have known that.

Cindy is asking. You mean reassign?

Burnett, Lauren S - ETA CTR 1:16:31

No, ma'am. I mean move.

McNeace, Meche - ETA CTR 1:16:33

So actually in this case, let's give him a little help and when we talk about initiate a move is who can move case or cases from one entity to another. In this case, it's from

one subgrantee to another subgrantee.
Who can do that?

Barcley, Joyce M - ETA CTR 1:17:08

Byron's working on his dance moves.

McNeace, Meche - ETA CTR 1:17:11

I'll see you there.

Cindy's got bust a move.

Barcley, Joyce M - ETA CTR 1:17:16

Busta. Yeah.

Luis is saying the GA.

Burnett, Lauren S - ETA CTR 1:17:27

Any.

Barcley, Joyce M - ETA CTR 1:17:28

Kelly says A, guess that means a GA, OK.

Joie agrees.

Burnett, Lauren S - ETA CTR 1:17:36

You guys are correct.

It is only a GA that can initiate a move.

Can anybody tell me where this function is done?

Where do you locate moving a participant?

McNeace, Meche - ETA CTR 1:18:06

Now you're asking too much, Lauren.

Barcley, Joyce M - ETA CTR 1:18:14

You're making it a 2 fer.

Burnett, Lauren S - ETA CTR 1:18:16

Yeah.

Where do we begin the move process?

Since you guys know that's the GA that can perform this function, where does the GA perform this function?

McNeace, Meche - ETA CTR 1:18:38

From GPMS.

Wilkins, Patricia A - ETA CTR 1:18:43

Good answer, Michi. Good answer.

McNeace, Meche - ETA CTR 1:18:44

Thank you.

I'm trying to help you guys out.

Burnett, Lauren S - ETA CTR 1:18:48

I'm going to boot both of you guys out.

Don't entertain them.

Barcley, Joyce M - ETA CTR 1:18:51

Joie says Cases.

Burnett, Lauren S - ETA CTR 1:18:54

Thank you, Joie.

I truly appreciate it, it's from the Cases page when you select a participant and you see the little drop down that says reassign or move or transfer, only a GA will show the move action.

I appreciate that.

So the next one we have who can cancel a move.

I just gave the answer.

Who is able to cancel a move?

Barcley, Joyce M - ETA CTR 1:19:50

Kelly says the GA.

Burnett, Lauren S - ETA CTR 1:19:53

Thank you.

The GA can cancel a move.

All right, so who can assign a moved case to a case manager.

So the participant has already been moved by the GA, who can now assign them to a case manager.

Barcley, Joyce M - ETA CTR 1:20:28

Luis says supervisor, SGA, GA.

Burnett, Lauren S - ETA CTR 1:20:34

Mm-hmm.

Anyone else?

Barcley, Joyce M - ETA CTR 1:20:37

And Cindy says supervisor and SGA.

Burnett, Lauren S - ETA CTR 1:20:48

And Luis was correct supervisor and above.

They can all assign a moved case to a case manager.

All right. Go to our next category.

Eligibility determination.

Who can initiate the eligibility determination in GPMS?

Wilkins, Patricia A - ETA CTR 1:21:32

Hi.

Barcley, Joyce M - ETA CTR 1:21:35

I'm still stuck on Byron's dance moves.

Burnett, Lauren S - ETA CTR 1:21:40

Focus, Joyce. Focus.

Barcley, Joyce M - ETA CTR 1:21:42

My head is playing bust a move.

Case manager from Joie.

Burnett, Lauren S - ETA CTR 1:22:04

Anyone else?

Barcley, Joyce M - ETA CTR 1:22:21

Cindy says I can initiate.

Burnett, Lauren S - ETA CTR 1:22:30

OK.

Anyone else?

Barcley, Joyce M - ETA CTR 1:22:35

But all cannot approve.

Burnett, Lauren S - ETA CTR 1:22:40

And Cindy is absolutely correct.

They can all initiate the eligibility determination.

So the follow up, who can approve even though Cindy kind of gave her answer.

But who can approve the eligibility?

Anybody.

I feel like I've been left on the stoop and no one's coming to pick me up after school.

Barcley, Joyce M - ETA CTR 1:23:44

Oh, Cindy, you're great with these videos today.

Wilkins, Patricia A - ETA CTR 1:23:48

No, your memes are just right on point.

That is so cute.

Don't spill the beans.

Go for it though, Cindy.

Barcley, Joyce M - ETA CTR 1:24:00

OK, Luis came to the rescue supervisor, SGA and GA.

Burnett, Lauren S - ETA CTR 1:24:06

Thank you, Luis. Oh my gosh.

I've been picked up from school now. Thank you.

Absolutely correct.

Barcley, Joyce M - ETA CTR 1:24:16

He says he gave everyone time.

He doesn't want to be a hog. He doesn't want to hog it.

Burnett, Lauren S - ETA CTR 1:24:19

You sure?

You sure did.

OK. And our last section generate QPR.
Who can generate the grantee level QPR.
Who can generate?

Barcley, Joyce M - ETA CTR 1:24:53

Cindy says the GA.

Burnett, Lauren S - ETA CTR 1:25:07

OK. Anyone else? Just Cindy.

Barcley, Joyce M - ETA CTR 1:25:12

Ono, agreed.

Burnett, Lauren S - ETA CTR 1:25:16

And they are correct.

Who can generate the internal level QPR?

Barcley, Joyce M - ETA CTR 1:25:40

Joie says all.

Burnett, Lauren S - ETA CTR 1:25:52

OK.

Just moving quickly, you know where the time is slowly running out.

Barcley, Joyce M - ETA CTR 1:25:57

And Cindy was agreeing.

Burnett, Lauren S - ETA CTR 1:26:00

OK, you guys are correct.

Who can generate the nationwide QPR?

Barcley, Joyce M - ETA CTR 1:26:17

Cindy says nobody.

Luis says the GA.

Lauren's given the answers.

Burnett, Lauren S - ETA CTR 1:26:46

Everyone can generate the nationwide.
Nationwide is on your side.

Barcley, Joyce M - ETA CTR 1:26:57

Cindy's agreeing with you.

Burnett, Lauren S - ETA CTR 1:26:59

Alright, the frozen QPR.

Who can generate the frozen?

Barcley, Joyce M - ETA CTR 1:27:18

Again, everyone from Cindy.

Burnett, Lauren S - ETA CTR 1:27:21

Thank you, Cindy.

OK.

And our last two.

QPR addendum and who can submit?

Who's able to do these last?

Who's able to perform these last two functions in GPMS?

What user role?

Barcley, Joyce M - ETA CTR 1:28:04

Joie says the GA.

Kelly says all, Cindy GA, Luis GA.

Burnett, Lauren S - ETA CTR 1:28:21

And whoever said only the GA you guys are absolutely correct.

Great job everyone.

And look at that.

This brought us to the end of today's session.

Barcley, Joyce M - ETA CTR 1:28:42

3:31.

McNeace, Meche - ETA CTR 1:28:45

Right. All right.

So before we go away and say goodbye, what did you all think about this exercise? What

are your thoughts?

Between let's do a scale between 1 and 5, 1 being 5, being yay and you could be honest.
Our feelings won't get hurt because we're just trying anything.

Barcley, Joyce M - ETA CTR 1:29:12

Good one, Luis.

McNeace, Meche - ETA CTR 1:29:14

Woo.

He's right.

Anybody else?

Barcley, Joyce M - ETA CTR 1:29:19

I'm trying.

I'm trying to see how to rate that.

Sherri says five, would love a cheat sheet.

Cindy, I learned some things.

Wilkins, Patricia A - ETA CTR 1:29:30

Hmm.

Barcley, Joyce M - ETA CTR 1:29:32

Oh no.

Couple of hearts, Susan a five.

Good, people have learned something, great.

Is a screen showing the entire chart.

McNeace, Meche - ETA CTR 1:29:44

Because you never.

Burnett, Lauren S - ETA CTR 1:29:47

Yes.

McNeace, Meche - ETA CTR 1:29:49

CC.

Burnett, Lauren S - ETA CTR 1:29:51

Have it all filled in.

McNeace, Meche - ETA CTR 1:29:57

We know that sometimes we kind of walk away from some of our virtual office hours or even some of the inquiries that we get in where there's some confusion about user roles and what they can and cannot do.

So we were hoping that this would kind of clarify some of those, you know, just there are restrictions for certain users and so on and so forth.

So we're also trying to always come up with new kind of exercises if you will, that we can, you know keep us all engaged during virtual office hours. If there are nothing specific that we're going to focus on or demo so we will continue to come up with some ideas and you know what? Our brainiac, our exercise brainiac is the Hostess with the mostest.

Normally, she's just this creative brain that goes on over there and she'll bring it to us and say I was thinking about this.

We're like, oh, that sounds good.

And sometimes she makes it extremely difficult where even us have issues come or problems trying to answer.

Some of our questions were like, what are you talking about, Lauren?

But we're glad that this is helpful for you guys.

So we'll just keep coming up with stuff and at any time that you guys like I said, I think I may have mentioned this before. If you guys have any ideas or suggestions, please feel free to send that to us and send it to SCSEPtechnicalassistance@dol.gov and we will do our darndest to incorporate it. So with that being said, I'm gonna close with saying two things.

One of them is don't forget to log in to GPMS for those who don't log in normally, regularly at least log in once or twice or three times within the 30 day period so that your account doesn't, you don't get locked out and the other one is when searching for cases, always hit that what?

There's a button.

There's a click which is reset.

Hit reset if you're not finding all your cases is because you didn't hit reset most of the time.

Okie doke. So, with that being said, I'm gonna say thank you to everybody.

Have a great rest of your day and the great rest of your week, and we will see you. And I think Lauren put it in the chat. The next vLive is October. What? 8th, 8th.

We'll see you on the 8th.

See you all in a couple of weeks.

Wilkins, Patricia A - ETA CTR 1:32:42

Bye everybody.

McNeace, Meche - ETA CTR 1:32:46

Thank you again.

Mauro, Kevin M - ETA CTR stopped transcription