

IowaWORKS Registered Apprenticeship Training Spring 2017

101 Training

- 101 training PowerPoint presentation (attached document)
 - Interactive with questions and answers with OA staff and Program Coordinator
- 101 Integrating WIOA and RA (attached document)
 - Interactive with each workforce service program and asked how it would relate to Registered Apprenticeship
- 101 IowaWORKS Presentation (attached document) We did not present this PowerPoint but had it in the training binders.
- Other information in binders included:
 - Acronyms for Registered Apprenticeship
 - TEN 13-12 – Quality Pre-Apprenticeship along with a booklet that Greer made on Quality Pre-Apprenticeship
 - POCs for each district and their contact information (attached document)
 - 15B- Iowa Apprenticeship Program information on funding
 - RAPIDS 2.0 Occupation List for each office
 - Five one-pagers that we created for job seekers and businesses

201 Training

- Reviewed with quiz from 101 training PowerPoint presentation to get Registered Apprenticeship back on their minds
- Training Session on how to record countable services to businesses and job seekers (attached document)
- Discussion on RTI and who can provide training. Also discusses Lead/Intermediary sponsors
- Went through the referral form and how to refer to the point of contact in the District (attached document)
- Interactive Skits
 - Sample 15 minute video was showed of two business service team members going through an in-depth meeting
 - Skits were either with a job seeker or a business to introduce Registered Apprenticeship in an initial meeting. Skits varied in length.
- Worked in groups related to their position and made plans on how to implement RA into their position or section of workforce with barriers or concerns.

301 Training

- House-keeping items
 - How to deal with businesses with multiple sites
 - Crosswalk with ONET
 - Current Registered Apprenticeship Sponsors
 - Questions to ask
 - Looking to hire in the next year?
 - Assistance from the One-stop
 - Pre-requisites to hire
 - New occupations to add to their existing RAP
 - Photos/Testimonials for communication RFP
 - Willing to speak with other companies who would like to start programs

- RTI questions regarding providers
 - Process questions on RA and IowaWORKS process
- Communications to businesses and job seekers
 - RFP update
 - Presentations
 - One-Pagers
- Training on how to use Standard Builder (attached document)