

1.4.7 Sunshine Provisions ¹

Effective date: July 1, 2017

The local WDB shall make available to the public, on a regular basis through electronic means and open meetings, information regarding the activities of the local board, including:

- information regarding the local plan, or modification of the local plan, prior to submission of the plan;
- list and affiliation of local WDB members;
- selection of one-stop operators;
- award of grants or contracts to eligible training providers of workforce investment activities, including providers of youth workforce investment activities;
- minutes of formal meetings of the local WDB; and
- local WDB by-laws.

PA State sunshine law – very extensive -

<https://www.legis.state.pa.us/cfdocs/legis/LI/consCheck.cfm?txtType=HTM&ttl=65&div=0&chpt=7>

Massachusetts - The State has established a policy to provide to the public (including individuals with disabilities) access to meetings of State Boards and local boards, and information regarding activities of State Boards and local boards, such as data on board membership and minutes; The Commonwealth of Massachusetts is in compliance with WIOA §101(g) - the —Sunshine ProvisionII, and the Massachusetts Open Meeting Law, G.L. c. 30A, §§ 18-25, which impose certain obligations on Local Workforce Investment Boards. Among these obligations are the legal requirements to conduct all business in an open and transparent manner. The purpose of the Open Meeting Law is to ensure transparency in the deliberations on which public policy is based. The Local Board must assure compliance at all times with the Open Meeting Law by, among other things, posting all meeting notices in a manner consistent with the law, by opening all meetings up to the public to attend, and by keeping accurate minutes of all meetings. In addition, the Commonwealth has posted all WIOA implementation workgroup on a state sponsored website, which lists all meeting minutes, agendas, relevant documents, etc. See:

<http://www.mass.gov/massworkforce/wioasubcommittees/> See also:

<http://www.mass.gov/ago/government-resources/open-meeting-law/>

Page 71 of this document covers what needs to be trained for all board members regarding WIOA Sunshine Law. You can basically mimic it for your training.

<https://www.careersourcepinellas.com/wp-content/uploads/2021/07/2021.07.14-Board-of-Directors-Meeting-Packet-V4-DRAFT.pdf>