

AGENDA

Day I (September 4, 2024) – the Big Picture (DOL Great Hall)

Location – U.S. Department of Labor, Frances Perkins Building, 200 Constitution Avenue NW, Washington DC 20210

Time	Session Title & Description
8:00 – 9:00	Registration Pick up registration materials, including name badge, agenda, and more!
9:00 – 9:30	Welcome to Nursing Expansion Institute Kick off the institute with a welcome and brief orientation that includes an overview of the institute’s objectives, a preview of the agenda, and important need-to-know logistics (e.g., restrooms, coffee, snacks, lunch, etc.). You will have the opportunity to get to know one another. <i>Featuring Jenn Smith, Division Chief of the Division of Strategic Investments, Office of Workforce Investment, Department of Labor</i>
9:30 – 10:30	Opening Plenary: Addressing the Nursing Workforce Crisis – Current Trends and Future Opportunities This plenary brings together subject matter experts from prominent institutions to offer their perspectives on how grantees can rise to address the nursing workforce crisis. The speakers will discuss innovative approaches to attracting and retaining nurses and nurse educators; bringing in worker voice; and incorporating equity in the industry. <i>Facilitator Maya Kelley, Unit Chief of the H-1B Competitive Grants Unit, Office of Workforce Investment, Department of Labor</i> <i>Featuring Katie Boston-Leary, PhD, MBA, MHA, RN, NEA-BC, Senior Director of Nursing Programs, American Nurses Association, Qiana R. Parker, MSN, Branch Chief in the Nurse Education Practice, Quality, and Retention Branch, Division of Nursing and Public Health, Health Resources and Services Administration, and Deborah Stamps, EdD, RN, FAAN, Chief Equity through Nursing Advisor, Center for Health Equity through Nursing, AARP</i>
10:30 – 10:45	Break
10:45 – 11:15	Grant Showcase #1 Eight grantees will share what they are most excited about with their Nursing Expansion Grants. <i>Featuring Alaska Pacific University, Arizona State University, Asian American Drug Abuse Program, Inc., Atlantic Health System, Broward College, Community Health Care Center, Cuyahoga Community College District, and Elliot Hospital</i>
11:15 – 12:35	Ask the Experts: The ABCs of Grants Management Hear a panel of Federal Project Officers (FPOs) and staff from the Office of Grants Management (OGM) answer

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	questions from Nursing Expansion grantees and provide insights on sound fiscal and grants management, with an emphasis on best practices for new grants. <i>Facilitators Dani Abdullah, Workforce Development Specialist - Nursing Expansion Program Support and Kristen Milstead, Ph.D., Workforce Analyst - Nursing Expansion Program Lead, Office of Workforce Investment, Department of Labor</i> <i>Featuring Thomas Kodiak, Administrator, Brie Burleson, Nursing Expansion FPO, Region 4 Office, Patrick Campbell, Nursing Expansion FPO, Region 5 Office, and Paul Castro-Rodriguez, Nursing Expansion FPO Region 6 Office, Department of Labor</i>
12:35 – 2:05	Lunch Break
2:05 – 2:35	Grant Showcase #2 Eight grantees will share what they are most excited about with their Nursing Expansion Grants. <i>Featuring Employ Milwaukee, Inc., Forward Careers, Inc., Healthcare Industry Grant Corp./1199 SEIU, Mass General Hospital IHP, Montana State University Billings, Northwell Health, Inc., Riverside Community College District, and Sanford Health</i>
2:35 – 3:50	Participant Support Lifecycle: A Continuous Quality Improvement Tool Take a deep dive into the key components of the Participant Support Lifecycle and understand the participant journey in program participation. The discussion will focus on potential participant loss points, solutions and strategies to mitigate those loss points, and relevant participant outcomes. You will have the opportunity to engage with your peers on innovative strategies and solutions. <i>Featuring Lori Collins, Senior TA Consultant/Coach, American Institutes for Research</i>
3:50 – 4:05	Break
4:05 – 4:40	Grant Showcase #3 Nine grantees will share what they are most excited about with their Nursing Expansion Grants. <i>Featuring Spalding University, University of California Davis, University of Alabama, The WorkPlace, Thomas Edison State University, University of Jamestown, University of South Dakota, Valley Initiative for Development and Advancement, and Yavapai County Community College District</i>
4:40 – 4:45	Day 1 Closeout Review Day 1 and preview Day 2.
5:00 – 6:00	Social Meet & Greet We encourage everyone to meet at the Article One Lounge inside the Hyatt Regency Capitol Hill for a social hour.

Day 2 (September 5, 2024) – Diving In (DOL Great Hall)

Time	Session Title & Description
8:30 – 9:00	Welcome to the Nursing Expansion Institute Day 2! Learn about the objectives for Day 2 of the Nursing Expansion Institute, hear a brief recap of Day 1. <i>Featuring Kristen Milstead, Ph.D., Workforce Analyst - Nursing Expansion Program Lead, Office of Workforce Investment, Department of Labor</i>
9:00 – 10:00	From Outreach and Recruitment to Enrollment Learn about resources and strategies aligned with the participant lifecycle for reaching and enrolling target populations. Featured grantees will share examples of effective outreach and recruitment strategies for their target populations. You will have time to reflect on your outreach and recruitment processes to pinpoint what’s working well and identify areas for improvement, particularly for populations that you planned to engage but have not reached yet. <i>Featuring Kara Conroy, Senior Researcher/Coach, Mathematica, Kimberly Huettl, Program Specialist, Employ Milwaukee, and Dyranesia Cooper, Vocational Counselor Asian American Drug Abuse Program, Inc.</i>
10:00 – 10:15	Break
10:15 – 10:55	Supporting Student Retention & Success Discuss participant learning pathways in training and education programs, with a focus on potential participant lifecycle loss points and momentum strategies to counteract them. Explore supportive services as an effective advising and retention strategy and hear a panel of Nursing Expansion grantees discuss their processes and approaches to leveraging supportive services for participant success. <i>Featuring Darcee Simon, TA Consultant/Nursing Expansion Coach, American Institutes for Research, Heidi Sanborn, DNP, RN, CNE, Clinical Associate Professor, Sr. Director, Post-licensure Programs, Edson College of Nursing and Health Innovation, Arizona State University, and Nikki Coleman, Workforce Development Specialist, 1199SEIU Training and Employment Funds</i>
10:55 – 11:35	Participant Completion & Certification Strategies Gain clarity on what counts as a credential in the Nursing Expansion grant program and learn about what steps grantees should take and when to help participants obtain a credential upon course completion. A grantee will describe their success with supporting completion and credential attainment within their program. You will have a chance for small group discussions and to brainstorm strategies to address participant challenges with credential obtainment in various healthcare occupations. <i>Featuring Kara Conroy, Senior Researcher/Coach, Mathematica, and Leigh Roberts, MPA, Vice President, Workforce Development, The WorkPlace, Inc.</i>

Time	Session Title & Description
11:35 – 12:15	Placement Strategies Discuss promising strategies and supports that help participants obtain employment, as well as potential roadblocks and untapped opportunities. Featured Nursing Expansion grantees will share success stories about leveraging employer partnerships to help participants obtain employment. Lastly, the session will discuss ways to effectively track participant employment information. You will have an opportunity to share their experiences helping participants gain employment and tracking that employment with one another. <i>Featuring Ryan Ruggiero, Researcher/Coach, Mathematica and Irma Garcia and Isidro Ramos from Valley Initiative for Development and Advancement (VIDA)</i>
12:15 – 1:30	Lunch Break
1:30 – 2:30	Effective Partnership Strategies Explore the reasons for developing partnerships and the components of mutually beneficial partnerships. Hear from two Nursing Expansion grantees regarding a Partner Coalition model and the processes they have implemented to support their programs' partnerships. <i>Featuring Nursing Expansion Coaches Lori Collins and Darcee Simon from AIR, Heather Smith, MSN, RN, Clinical Educator, Alluvion Health, Hannah Dieterle, Next Nurse Program Coordinator, Alluvion Health, and Susan Welch, EdD, RN, CNE, CCRN alumnus, Associate Professor, University of Alabama Capstone College of Nursing</i>
2:30 – 2:45	Break
2:45 – 3:45	Sustainability: Planning for the Future of Your Grant Sustainability planning is important for the success of every grant. The ability to assess a project on progression towards grant goals, identify practices that have led to successful outcomes, and know what practices were not successful are important for the project's future beyond the grant period. During this session, we will explore strategies and tools to assist in sustainability planning and share insights with your peers. <i>Featuring Dallas Oberlee, Senior Associate/Coach, Social Policy Research Associates and Sarah Vlasich BSN, RN, CMSRN, Workforce Development Specialist & Granite State PARTNERS Project Manager, Elliot Health System</i>
3:45 – 4:00	Break
4:00 – 4:45	Coach Meet & Greet This session will provide an informal opportunity for you to check in with your coaches, discuss anything you have heard at the convening that you like or have questions about, and to identify topics that you want to learn more about in the upcoming months. <i>Featuring Nursing Expansion Coaches Ryan Ruggiero, Lori Collins, Kara Conroy, Dallas Oberlee, and Darcee Simon.</i>

Day 3 (September 6, 2024) – Action Planning & Next Steps

Time	Session Title & Description
Track 1: N-3437 AB (3rd Floor)	
8:30 – 9:45	Track 1 Using Data to Measure Success and Accelerate Progress The Nursing Expansion performance team will present highlights from the data in the recently submitted Track 1 Quarterly Performance Reports to describe the overall impact of the Nursing Expansion grant program during its first year. You will be introduced to the scorecard, a customized tool to be distributed to each grantee quarterly that can be used to help monitor progress, check for participant lifecycle loss points, and make course corrections. <i>Featuring Dani Abdullah, Workforce Development Specialist - Nursing Expansion Program Support and Kristen Milstead, Ph.D., Workforce Analyst - Nursing Expansion Program Lead, Office of Workforce Investment, Department of Labor and Tessa St. John, Nursing Expansion Grants Management & Performance Lead, Social Policy Research Associates</i>
9:45 – 11:00	Track 1 Action Planning and Next Steps Track 1 grantees will meet with a TA Facilitator and, based on information shared throughout the Nursing Expansion Institute, identify key action items and next steps. The goal of this session is for you to begin developing your Participant Support Lifecycle Tool customized to your project's needs. <i>Featuring Dallas Oberlee, Senior Associate/Coach, Social Policy Research Associates</i>
Track 2: N-5437 (5th Floor)	
8:30 – 9:45	Track 2 Action Planning and Next Steps Track 2 grantees will meet with their TA coaches and, based on information shared throughout the Nursing Expansion Institute, identify key action items and next steps. The goal of this session is for you to begin developing your Participant Support Lifecycle Tool customized to your project's needs. <i>Featuring Dallas Oberlee, Senior Associate/Coach, Social Policy Research Associates</i>
9:45 – 11:00	Track 2 Using Data to Measure Success and Accelerate Progress The Nursing Expansion performance team will present highlights from the data in the recently submitted Track 2 Quarterly Performance Reports to describe the overall impact of the Nursing Expansion grant program during its first year. You will be introduced to the scorecard, a customized tool to be distributed to each grantee quarterly that can be used to help monitor progress, check for participant lifecycle loss points, and make course corrections. <i>Featuring Dani Abdullah, Workforce Development Specialist - Nursing Expansion Program Support and Kristen Milstead, Ph.D., Workforce Analyst - Nursing</i>

Time	Session Title & Description
	<i>Expansion Program Lead, Office of Workforce Investment, Department of Labor and Tessa St. John, Nursing Expansion Grants Management & Performance Lead, Social Policy Research Associates</i>
11:00 – 11:15	Break and move to DOL Auditorium
11:15 – 12:30	Closing Plenary: Imagining the Future – DOL’s Vision for the Nursing Expansion Grants Hear from ETA Leadership and the DOL Chief Evaluation Office about how the Nursing Expansion grants tie into administration priorities such as the sectoral strategy ideology, as well as how some of these priorities are amplified in the five-year grantee evaluation. You will also have an opportunity to learn the ins and outs of the evaluation and ask questions of the evaluators. <i>Facilitator Jenn Smith, Division Chief of the Division of Strategic Investments, Office of Workforce Investment, Department of Labor</i> <i>Featuring José Javier Rodríguez, Assistant Secretary Department of Labor Employment and Training Administration, Suchi Akmanchi, Economist, Chief Evaluation Office, Department of Labor, Dr. Daniel Litwok, Senior Associate, co-Principal Investigator, Abt Global, and Dr. Evan Murphy, Evaluation Specialist, Chief Evaluation Office, Department of Labor</i>
12:30 – 12:45	Nursing Expansion Institute Closeout