



COLORADO
Department of
Labor and Employment

Workforce Development Programs TAA Unit
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«Full_Name»
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«City», «State» «Zip_Code»

Act now to receive Trade Adjustment Assistance (TAA) Reemployment Benefits

The federally funded TAA program assists workers who lost their jobs due to foreign competition. This letter is to notify you that you may be eligible for **no cost** benefits and services through this program.

You have been identified as a potential trade affected worker previously laid off from «Company» making you immediately eligible to apply for individual benefits that can help you get reemployed in suitable employment.

➤ **If you qualify, TAA benefits can include**



Free training. Pays for training to upskill/reskill so that you may obtain suitable employment. A variety of training options may be available to you including:

- Classroom
- Distance/online
- On-the-job training
- Apprenticeships

➤ **How to apply**

Determining whether you are eligible for TAA and applying for benefits, is fast and easy! If you are interested in this program, please call one of the counselors on the enclosed list as soon as possible. Some benefits have deadlines and are time sensitive. You can also apply for this program on-line at <https://applytaa.cdle.org>. Once a determination of your individual eligibility is made, you will receive a notice of initial entitlement indicating your deadline dates. You will need to meet with a TAA counselor to receive benefits.

➤ **Elevate your job search to the next level** by taking advantage of other **no cost** resources through your local workforce center, at any time! **Find a workforce center** nearest you by visiting <https://cdle.colorado.gov/wfc>



Meet with a Career Advisor. Custom one-on-one career navigation and assessments are available to better understand your unique strengths, skills, and potential.

Attend workshops. A variety of virtual and in person workshops designed to help you be successful with your job search. Topics may include resume writing and review, interviewing skills, job search strategies, networking, salary negotiation and more.

Visit a career resource center. Conduct job searches, use computers, print documents, access resource materials and hiring event information.

*If you have already received, or are currently receiving benefits through the TAA program, please disregard this letter.



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<< Test First Name >>, act now to receive Trade Adjustment Assistance (TAA) reemployment benefits!



What is the TAA program?

The federally funded TAA program assists workers who lost their jobs due to foreign competition. You have been identified as a potential trade affected worker previously laid off from << Test Employer >> making you immediately eligible to apply for individual benefits that can help you get reemployed in suitable employment.

[Learn more about TAA](#)

What are the benefits of the TAA program?

If you qualify, TAA benefits can include free training to obtain new skills so that you may obtain suitable employment. A variety of training options may be available to you, including:

- Classroom
- Distance/online
- On-the-job training
- Apprenticeships

How do I apply for benefits?

Finding out whether you are eligible for TAA and applying for benefits is fast and easy! You can either apply online or call your local workforce center and ask to speak with a TAA counselor. Once a determination of your eligibility is made, you will receive a notice in the mail and will need to meet with a TAA counselor to receive benefits. Some benefits have deadlines, so act quickly!

[Apply for your TAA entitlement](#)

[Find your local TAA counselor](#)

Keep an eye on your mailbox for additional information on the TAA program!
We have mailed informational packets to the address we have on record.



Elevate your job search by taking advantage of other no-cost resources through your local workforce center!

- **Meet with a career advisor.** Custom 1-on-1 career navigation and assessment are available to better understand your unique strengths, skills, and potential.
- **Attend workshops.** A variety of virtual and in-person workshops are designed to help you be successful in your job search. Topics may include resume writing and review, interviewing skills, job search strategies, networking, salary negotiation, and more.

- **Visit a career resource center.** Conduct job searches, use computers, print documents, and get resource materials and hiring event information.

[Find a workforce center nearest you](#)

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