

SIX CRITERIA FOR TRAINING

1. **There is no suitable employment available for the worker.** Individuals have maintained an active job search within the designated commuting distance and there is no reasonable prospect of suitable employment. Suitable employment is defined as work of a substantially equal or higher skill level than the worker's past adversely affected employment, and wages at not less than 80 percent of the worker's pre-dislocation average weekly wages.
2. **The worker would benefit from appropriate training.** The individual's skill level has been assessed and the training program meets the needs of the individual.
3. **There is a reasonable expectation of employment following completion of such training.** The training must be in a "demand occupation" in the labor market where the individual resides upon completion of training, or to the area where the individual is willing to relocate. The individual must obtain the necessary skills from the training to be considered "job ready" upon successful completion of training.
4. **Approved training is reasonably available to the worker from either governmental agencies or private sources.** First consideration will be given to training opportunities available within the individual's commuting area. Classroom training outside the commuting area must be available at a reasonable cost and documented justification provided if the requested training program is at a higher cost.
5. **The worker is qualified to undertake and complete the training.** The individual has the physical, mental, and financial resources to successfully complete the program. If adequate financial resources are not available to complete training, the plan will not be approved, and other training options will be considered including shorter term training.
6. **Such training is suitable for the worker and available at a reasonable cost.** The individual has the capabilities to attend the training based on previous skills, work experience, and educational background. Priority of training will be given to available training programs at reasonable costs.