PROGRAM PERFORMANCE TIME FRAMES & METRICS

Introduction

This resource helps programs better understand and proactively plan to report performance metrics. As you develop your program calendar, remember that participant exit dates and the DOL Program Year determine when performance outcomes count. Throughout your grant, you will likely serve multiple cohorts and submit performance reports for every quarter of your grant's performance period.

Key Dates & Time Frames

There are several key dates and time frames associated with program performance metrics.

DOL Program Year	The time frame in which program performance is measured. It runs from July 1 through June 30.
Active Period	The time frame in which a participant receives services in the program after enrollment (e.g., training, education, leadership development). According to § 688.340, the active period may be 6-24 months.
Exit Date & Exit Quarter	The exit date is the last day a participant receives a qualifying service (i.e., not follow-up services), and the exit quarter is the quarter in which that date falls. For example, participants with exit dates of January 15 and February 15 have the same exit quarter: Quarter 3 of the Program Year.
Follow-Up Period	The required 12-month period a YouthBuild program must provide follow-up services to YouthBuild participants who exit the program, according to § 688.360. It starts the day after exit and continues for 12 months.

Performance Metrics

The Workforce Innovation and Opportunity Act (WIOA) established six performance indicators that YouthBuild grantees report on for all participants. Five out of the six WIOA performance indicators are exit-based, meaning the participant's exit date determines time frames.

2️⃣EEQ2	**Employment or Education, Second Quarter After Exit** is the percentage of participants in employment, education, or additional training in the second quarter after exit.
4️⃣EEQ4	**Employment or Education, Fourth Quarter After Exit** is the percentage of participants in employment, education, or additional training in the fourth quarter after exit.
📜CA	**Credential Attainment** is the percentage of program participants who attain a credential during participation or within one year after exiting from the program.
💰ME	**Median Earnings** are the wages from program participants in unsubsidized employment during the second quarter after exiting the program. Note: grantees report each participant's total earnings for the relevant quarter, not hourly wages.
📈MSG	**Measurable Skill Gains** are the percentage of program participants who, during a program year, achieve measurable skill gains toward a credential or employment. This is the only indicator that is not exit-based.
🤝ESE	**Effectiveness in Serving Employers** is the percentage of participants who exited and were employed with the same employer in the second and fourth quarter after exit (it does not need to be the same position).

Example | Program Performance Year Timeline

This timeline exemplifies the key time frames associated with each performance metric evaluated for **one cohort** of participants. While your program will not follow these same time frames, this should help your program determine when you should be preparing to report the various performance metrics.

