Understanding SCSEP Performance and Using Data

Core Performance Measures

- Employment-Based Measures
  - Employment rate 2nd quarter after exit
  - Employment rate 4th quarter after exit
  - Median Earnings of participants employed during the 2nd Quarter after exit
- Services to Participants Measures
  - Hours (in the aggregate) of community service
  - Number of eligible individuals served
  - Number of most-in-need individuals served
- Indicators of Effectiveness
  - Indicators of Effectiveness in serving employers, host agencies, and project participants

Employment Rate after Exit

- The percentage of project participants who are in unsubsidized employment during the indicated quarter after exit
- Measured twice during the follow-up year: 2nd quarter after exit and 4th quarter after exit

$$\frac{\text{\# of participants in unsubsidized employment in the indicated quarter after exit}}{\text{\# of participants who exited during the reporting period*}} \times 100$$

* does not include excluded participants

Reasons for Exit

Included in Employment Rate Measures

- Unsubsidized Employment
  - Regular Employment
  - Self-employment
- Other Reason for Exit
  - Moved from area
  - For cause
  - Voluntary
  - Durational Limit

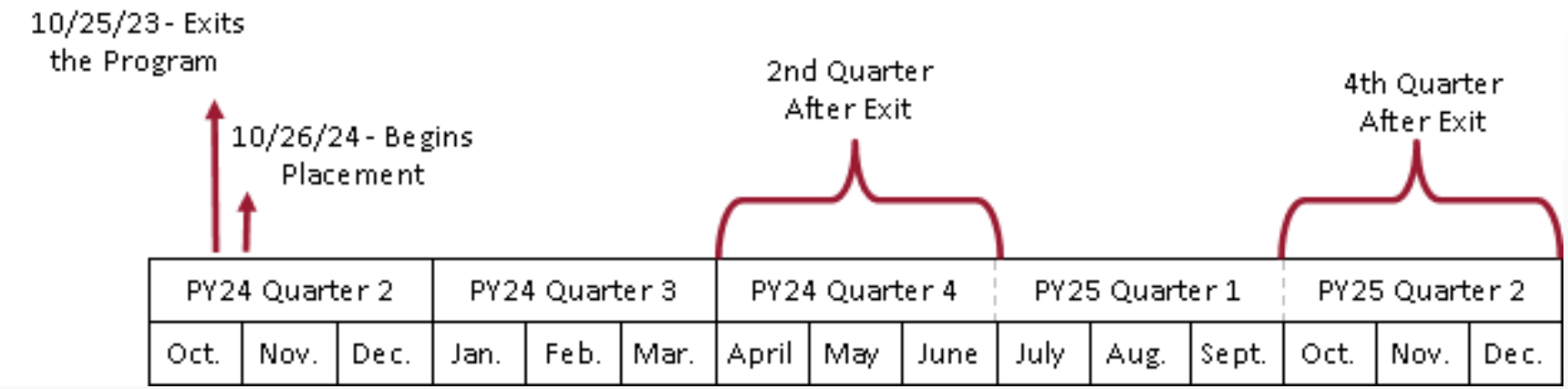
Excluded in Employment Rate Measures

- Exclusion at Exit
  - Deceased
  - Institutionalized
  - Health/Medical
  - Reserved forces called to duty
  - Ineligible at recertification due to income
- Donor record of a transferred participant – excluded from all exit-based measures

Employment Rate after Exit - Example

Maria completes her CSA and exits the program on 10/25/2023. She begins her placement, or unsubsidized employment on 10/26/23.

1. When is her 2nd quarter after exit?
2. When is her 4th quarter after exit?



Employment Rate: Main Drivers of Performance

Positive Indicators

- Comprehensive assessments and IEP development
- Exiting for unsubsidized employment
- Placement is a good match for the participant and their skills
- Timely follow-up

- How to diagnose performance:
  - Use the Follow-Up Report to identify undone or incomplete follow-ups
    - Follow-up should still be conducted with participants who did not exit for employment – positive employment after exit can still be reported on for employment rate and median earnings

Median Earnings

For all participants who exited and are in unsubsidized employment during the second quarter after the exit quarter, the wage that is at the midpoint (of all the wages) between the highest and lowest wage earned in the second quarter after the exit quarter.

Wages are reported during the 3rd quarter after exit.

Example: Sub-grantee A had 9 participants who were employed two quarters after exit. Their wages are shown on the right. The middle wage, or median earnings is $3,156.

$1,132
$2,325
$2,445
$2,914
$3,156
$3,576
$3,978
$4,167
$9,465

Median Earnings – Main Drivers of Performance

Positive Indicators

- Average starting wage and number of hours of work per week
- Retention with the same employer throughout the whole quarter
- Timely and complete follow-ups

How to diagnose performance:

- Use the Follow-Up Report to identify undone or incomplete follow-ups
  - Undone follow-ups will not be counted in the measure, incomplete follow-ups may result in a 0 wage which can skew the measure

Service Level

The total number of participants served, divided by a grantee's authorized positions, after adjusting for differences in minimum wage among the States and areas (modified positions).

$$\frac{\text{\# of participants served}}{\text{\# of modified positions}}$$

Service Level: Calculating Enrollment & Service Goals

To know the total **number of participants to serve** throughout a program year, multiply the service level goal by the number of modified positions

- Example:
  - Goal: 160%
  - Modified Positions: 56
  - Participants to serve goal: 90

To know the total number of participants to enroll throughout a program year, subtract the number of participants carried over from the participants served goal. Divide by 4 to determine the average number of participants you must enroll each quarter.

- Example:
  - Participants to Serve Goal: 90
  - Carried over participants: 41
  - Enrollment goal: 49
  - Quarterly enrollment goal: ~12

Service Level: Main Drivers of Performance

Positive Indicators

- Strong recruitment leading to consistent enrollment of new participants
- Balanced customer flow – sufficient exits to allow new participants to be enrolled (turnover)
- Minimal open slots (vacancies)
- Strong relationship with host agencies

How to diagnose Performance – possible causes:

- Ineffective outreach and recruitment strategy
- Insufficient exits to employment to allow for new enrollments
- Enrollment processing time is too long
- Lack of suitable host agencies
- Inactive participants

Community Service

The total number of hours of community service provided by SCSEP participants divided by the number of hours of community service funded by the grantee's grant, after adjusting for differences in minimum wage among the States and areas. Training hours, sick hours, and participant-required action hours are removed from the denominator.

$$\frac{\text{Total Hours of Community Service}}{\text{Funded Amount* - (training hours + sick hours + participant required action hours)}}$$

** Funded amount is defined as – Modified Positions x 21 hours a week x weeks in reporting period (shortened to MP x 273 x quarters in reporting period)*

Community Service: Main Drivers of Performance

Positive Indicators:

- Balanced customer flow – sufficient exits to allow new participants to be enrolled (turnover)
- Accurate and timely timesheet submission
- Few approved breaks in participation (leave without pay)

How to diagnose Performance – possible causes:

- Determine what is restraining enrollment or hours
  - Inadequate management tools to track hours and payroll
  - Processing time
  - Approved breaks

Service to Most in Need

The number of the most-in-need individuals served or the total number of the following characteristics for all participants divided by the number of participants served

Most-In-Need Characteristics

1. Severe Disability;
2. Frail;
3. 75 or older;
4. Age-eligible but not receiving benefits under Title II of the Social Security Act;
5. Reside in an area with persistent unemployment and have severely limited employment prospects;
6. Limited English proficiency;
7. Low literacy skills;
8. Disability;
9. Reside in a rural area;
10. Veteran;
11. Low employment prospects;
12. Has failed to find employment after using services provided under title I of WIOA;
13. Homeless or at risk of homelessness; or
14. Formerly incarcerated.

Service to Most in Need: Recording Data

Recorded only in Characteristics Section of GPMS:

- Recorded at enrollment – any later changes are made only in the characteristics section
- Includes: Veteran Status, Individual with a disability, Homeless or at risk of homelessness, Urban or Rural, Failed to find Employment after using Title I, Low Employment Prospects, Formerly incarcerated

Updated during Recertification:

- Used for the waiver factor for the individual durational limit
- Includes: Severe Disability, Frail, Old Enough but not Receiving SS Title II, Severely Limited Employment Prospects, Limited English Proficiency, Low Literacy Status, 75+

Service to Most in Need: Main Drivers of Performance

Positive Indicators:

- Recruitment strategies targeting priority of service populations
- Identifying a holistic approach to conducting intake and assessment
- Obtaining and documenting the information to establish a barrier
- Updating the waiver factors each program year

How to diagnose Performance – possible causes:

- Lack of understanding of definitions and guidance leads to both under/over-reporting of barriers
- Check demographics to see if grantee is enrolling the target population

Indicators of Effectiveness

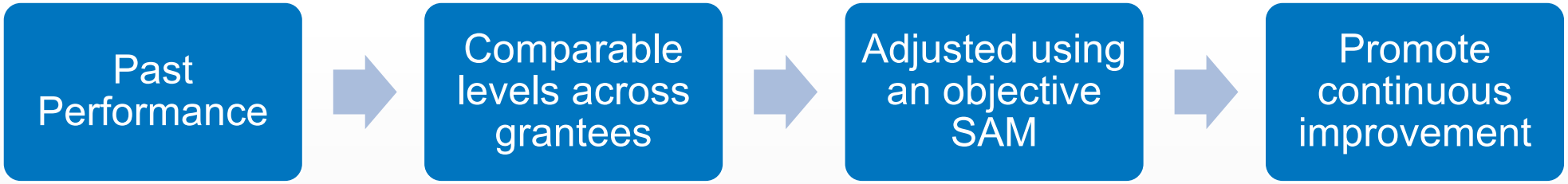
- Indicators of effectiveness in serving employers, host agencies, and project participants is measured by the combined results of customer assessments of the services received by each of these three customer groups
- Surveys use the American Customer Satisfaction Index (ACSI) to measure effectiveness of the program
  - It's three questions provide a single weighted score from 0-100, which are aggregated for a single average score
- The survey askes additional questions about critical aspects of services to customers to gain insight and improve service delivery

Customer Satisfaction Surveys Methodology

- The Participant and Host Agency surveys:
  - Random samples are drawn from participant or host agency records that were active in the last year in GPMS
  - OMB has set a standard of a 70% response rate standard, which requires grantees and sub-grantees to do their part to increase the response rate. This includes:
    - Cleaning up “bad addresses” – email addresses for participants, and main contact/email addresses for host agencies
    - Aert both customer groups to the impending survey
- The employer survey will not be included in the PY 25 Grantee Performance Assessment, but wil be conducted in PY 26

Performance Goal Negotiation

- The Department negotiates expected levels for the core performance measures with SCSEP grantees on a two-year basis
- In reaching the proposed levels of performance, the Department considers:



- Grantee's can engage in a negotiation process using supporting data to further adjust goals

Economic and Characteristic-based Adjustments

- The Department uses an objective statistical adjustment model (SAM) to adjust expected levels of performance for the three employment measures, based on economic conditions and participant characteristics that have the most clear-cut impact on performance
  - Economic factors in each county are compared to the nationwide average for the poverty level; unemployment rate; and weekly wage rate
  - The SAM identifies characteristics that had a statistically significant effect on employment outcomes. Examples of characteristics from PY24 include:

Employment 2nd Quarter		Employment 4th Quarter		Median Earnings
Percent Male	↓	Percent Male	↓	Percent Male
Percent Displaced Homemaker	↓	Percent Displaced Homemaker	↓	Percent Disabled
Percent with Bachelor's Degree or Master's Degree	↑	Percent with Bachelor's Degree or Advanced Degree	↑	Percent with Advanced Degree
		Percent Poverty	↓	Percent Receiving Public Assistance

Grantee Performance Evaluation

- DOL assesses performance annually based on each program year's final performance data
- The SAM is refreshed, and the performance goals are adjusted to reflect the actual economic conditions and characteristics of participants in the corresponding program year
- Actual performance as compared to goals is aggregated, after adjusting goals based on economic conditions and participant characteristics
  - In the current grant cycle, only 1 grantee has failed to meet 80% of the agreed-upon level of performance in the aggregate

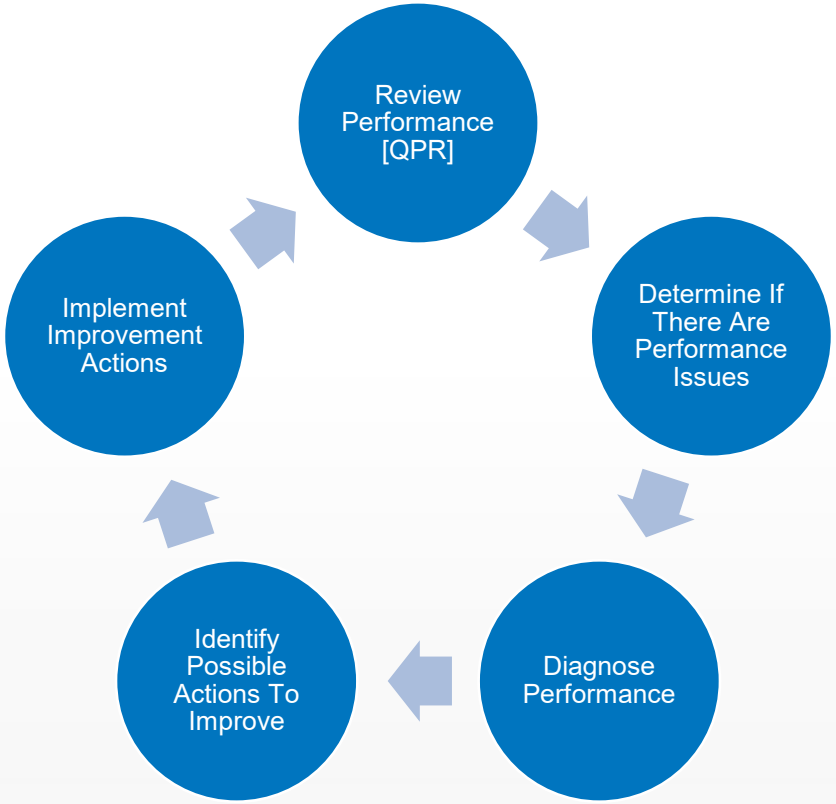
Grantee Performance Assessment

- A grantee fails to meet the expected levels of performance if they fall below 80% in the aggregate of percent achieved
- Grantees who fail performance must submit a corrective action plan and technical assistance will be provided
  - Any National Grantee that has failed to meet expected levels of performance for *four* consecutive years will not be allowed to compete in the next grant competition
  - Any State Grantee that fails to meet the expected levels of performance for *three* consecutive years will be required to compete to award the funds allotted to the State
- Grantee performance and negotiated goals are made publicly available on the Department's Older Workers website

Performance Summary: Grantee's Responsibility

- **Goal Setting:**
  - Review National Office proposed goals and accept goals, or communicate intent to negotiate
    - If negotiating, collect and submit data that supports an additional goal adjustment. Then, present the data to the National Office for review.
- **Grantee Performance Assessment:**
  - Enter all collected data timely via GPMS to be included in the assessment.
  - If the aggregate percent achieved is below 80% on the assesment, complete and implement the required Corrective Action Plan

Continuous Improvement Cycle



- **Consider/Review:**
  - Recruitment policies
  - Current processes
  - Changes in customer characteristics
  - Possible partners with a role to play
  - External Conditions that may be affecting performance
- **To identify actions:**
  - Include staff on the ground
  - Look at national best practices and high-performing peers
  - Review practices from other similar programs

SCSEP 515 Report

- An analysis of the levels of participation and the outcomes achieved by minority individuals at the nationwide and grantee levels
  - *Volume I*: Participation rate for SCSEP, by minority category, compared with census data for older, low-income adults
  - *Volume II*: Employment-based outcomes compared by race and ethnicity
- Grantees use the report data to improve services to individuals from minority populations

Questions

SCSEP Quarterly Performance Report

Quarterly Performance Report (QPR)

Quarterly Performance Reports (QPRs) are the official reports of SCSEP data entered in GPMS

- Includes only data entered in GPMS
- Does not include UI wage record matching obtained through CRIS (**Common Reporting Information System).**

QPRs are available at the following report levels:

- Nationwide
- Grantee
- Subgrantee

Quarterly Performance Report (QPR)

- QPRs are available for the following reporting periods:
  - Each Program Year Quarter (Q1 – Q4)
  - End of Year (EOY)
- Internal QPR
  - Used to monitor performance during open reporting periods.
  - Includes quarter-to-date (QTD) and year-to-date (YTD) performance summaries
- Frozen QPR
  - Provides final performance results for the Quarter and Program Year
  - Available after the reporting period is closed and the freeze process is complete

Navigating the QPR

Five Main Sections of the QPR:

- **Grant Overview**
  - Grantee Information, Authorized and Modified Positions, and Average Project Duration
- **Section A: Participant Summary Information (Demographics)**
  - Sex, Age, Ethnicity/Race, Education, Most in Need (MIN), Characteristics, and Other demographic information
- **Section B: SCSEP Core Performance Measures**
  - Seven Core Performance Measures and Goals
- **Section C: Participation Level information**
  - Enrollment and Exiter data
- **Section D: Summary Information**
  - Training, Placement, and Community Service data

Grant Overview and Participant Summary

- **Grant Overview**
  - Grantee Information, Authorized and Modified Positions, Average Project Duration

OMB Control Number: 1205-0521 ETA-9173-SCSEP

PY 2025 Qtr 4 Performance Report for SCSEP

04/01/2026 - 06/30/2026

GRANT OVERVIEW							
Grantee:	_Nationwide	Grantee Code:	USA	Number of Authorized Positions:	39861	Average Project Duration (Q):	274.6
Sub-Grantee:	N/A	SCSEP Grant Number:	Nationwide_001	Number of Modified Positions:	27425	Average Project Duration (L9Q):	352.6

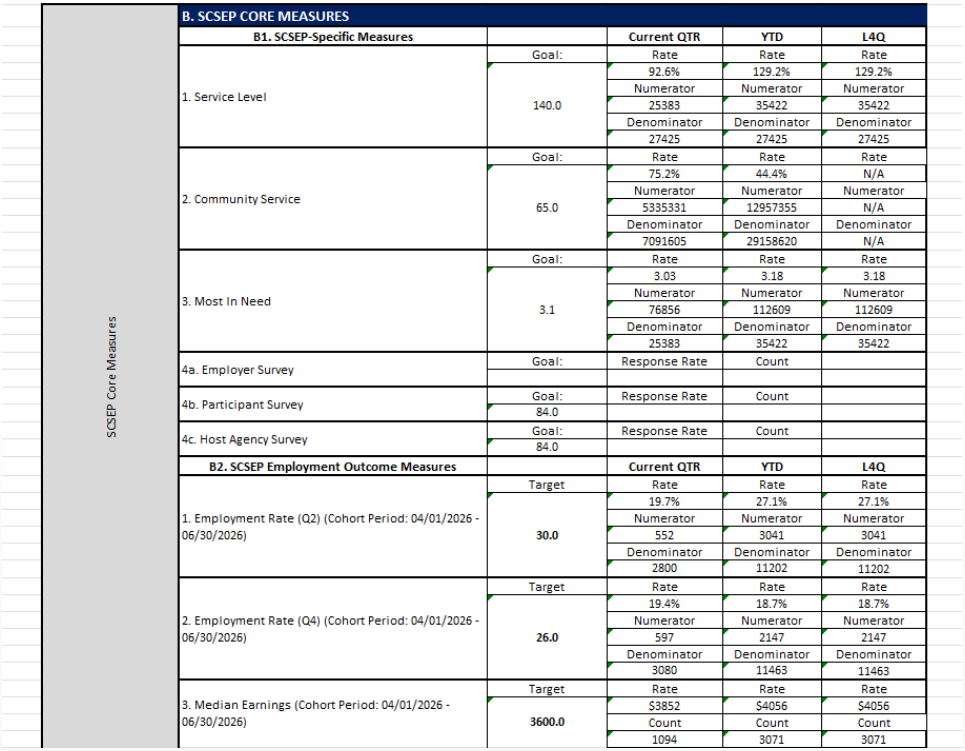
Grant Overview and Participant Summary

- **Section A: Participant Summary Information (Demographics)**
  - MIN Characteristics
  - Demographics
    - Sex,
    - Age,
    - Ethnicity/Race,
    - Education,

	Performance Items	Total Participants Served (04/01/2026 - 06/30/2026)	% of Participants (04/01/2026 - 06/30/2026)	Total Participants Served (YTD)	% of Participants (YTD)	Total Participants Served (L4Q)	% of Participants (L4Q)
A. PARTICIPANT SUMMARY INFORMATION (Cohort Period: 04/01/2026 - 06/30/2026)							
Sex	1a. Male	9438	37	13073	37	13073	37
	1b. Female	15697	62	21992	62	21992	62
Age at Enrollment	2a. Age 55-59	5271	21	7545	21	7545	21
	2b. Age 60-64	7436	29	10504	30	10504	30
	2c. Age 65-69	6718	26	9296	26	9296	26
	2d. Age 70-74	3850	15	5214	15	5214	15
	2e. Age 75 & Over	2088	8	2839	8	2839	8
Ethnicity/Race	3a. Hispanic/Latino	2907	11	4134	12	4134	12
	3b. American Indian or Alaskan Native	602	2	852	2	852	2
	3c. Asian	869	3	1185	3	1185	3
	3d. Black or African American	11598	46	16014	45	16014	45
	3e. Middle Eastern or North African	13	0	13	0	13	0
	3f. Native Hawaiian or Other Pacific Islander	223	1	311	1	311	1
	3g. White	9587	38	13802	39	13802	39
	3h. Multiracial and/or Multi Ethnic	1893	7	2826	8	2826	8
Education Level	4a. 8th Grade & Under	1322	5	1940	5	1940	5
	4b. 9th Grade – 11th Grade	3702	15	5100	14	5100	14
	4c. Secondary School Graduate or Equivalent	11196	44	15612	44	15612	44
	4d. Completed 1 or More Years of Postsecondary Education	4531	18	6268	18	6268	18
	4e. Postsecondary Certification, License, or Educational Certificate (Non-Degree)	492	2	700	2	700	2
	4f. Associate's Degree	1120	4	1569	4	1569	4
	4g. Bachelor's Degree or Equivalent	2319	9	3229	9	3229	9
	4h. Advanced Degree Beyond Bachelor's Degree	683	3	966	3	966	3
Most in Need Characteristics	5a. Severe Disability	201	1	674	2	674	2
	5b. Age 75 and Over at Date of Report	3245	13	4471	13	4471	13
	5c. Old Enough but Not Receiving SS Title II	239	1	829	2	829	2
	5d. Rural	5228	21	7365	21	7365	21
	5e. Frail	92	0	332	1	332	1
	5f. Homeless or At Risk of Homelessness	16934	67	23708	67	23708	67
	5g. Failed to Find Employment After Using WIOA Title	4423	17	6164	17	6164	17
	5h. Disabilities	7636	30	10793	30	10793	30
	5i. Limited English Proficiency	3014	12	4295	12	4295	12
	5j. Low Employment Prospects	22911	90	32069	91	32069	91
	5k. Low Literacy Skills	7624	30	11171	32	11171	32
	5l. Severely Limited Employment Prospects in Areas of Persistent Unemployment	1485	6	5207	15	5207	15
	5m. Formerly Incarcerated	1779	7	2473	7	2473	7

Section B: SCSEP Core Performance Measures

- Section B is the most important section of the QPR.
- Includes SCSEP Core Performance Measures
  - Employment Outcome Measures
    - Employment Rate Q2
    - Median Earnings
    - Employment Rate Q4
  - SCSEP Specific Measures
    - Service Level
    - Community Service
    - Most In Need
    - Customer Satisfaction



SCSEP Core Measures

B. SCSEP CORE MEASURES				
B1. SCSEP-Specific Measures		**Current QTR**	**YTD**	**L4Q**
1. Service Level	Goal: 140.0	Rate	Rate	Rate
		92.6%	129.2%	129.2%
		Numerator	Numerator	Numerator
		25383	35422	35422
		Denominator	Denominator	Denominator
		27425	27425	27425
2. Community Service	Goal: 65.0	Rate	Rate	Rate
		75.2%	44.4%	N/A
		Numerator	Numerator	Numerator
		5335331	12957355	N/A
		Denominator	Denominator	Denominator
		7091605	29158620	N/A
3. Most In Need	Goal: 3.1	Rate	Rate	Rate
		3.03	3.18	3.18
		Numerator	Numerator	Numerator
		76856	112609	112609
		Denominator	Denominator	Denominator
		25383	35422	35422
4a. Employer Survey	Goal:	Response Rate	Count	
4b. Participant Survey	Goal: 84.0	Response Rate	Count	
4c. Host Agency Survey	Goal: 84.0	Response Rate	Count	
B2. SCSEP Employment Outcome Measures		**Current QTR**	**YTD**	**L4Q**
1. Employment Rate (Q2) (Cohort Period: 04/01/2026 - 06/30/2026)	Target **30.0**	Rate	Rate	Rate
		19.7%	27.1%	27.1%
		Numerator	Numerator	Numerator
		552	3041	3041
		Denominator	Denominator	Denominator
		2800	11202	11202
2. Employment Rate (Q4) (Cohort Period: 04/01/2026 - 06/30/2026)	Target **26.0**	Rate	Rate	Rate
		19.4%	18.7%	18.7%
		Numerator	Numerator	Numerator
		597	2147	2147
		Denominator	Denominator	Denominator
		3080	11463	11463
3. Median Earnings (Cohort Period: 04/01/2026 - 06/30/2026)	Target **3600.0**	Rate	Rate	Rate
		$3852	$4056	$4056
		Count	Count	Count
		1094	3071	3071

B2. Employment Outcome Measures

B2. SCSEP Employment Outcome Measures		Current QTR	YTD	L4Q
1. Employment Rate (Q2) (Cohort Period: 04/01/2026 - 06/30/2026)	Target	Rate	Rate	Rate
	30.0	19.7%	27.1%	27.1%
		Numerator	Numerator	Numerator
		552	3041	3041
		Denominator	Denominator	Denominator
		2800	11202	11202
2. Employment Rate (Q4) (Cohort Period: 04/01/2026 - 06/30/2026)	Target	Rate	Rate	Rate
	26.0	19.4%	18.7%	18.7%
		Numerator	Numerator	Numerator
		597	2147	2147
		Denominator	Denominator	Denominator
		3080	11463	11463
3. Median Earnings (Cohort Period: 04/01/2026 - 06/30/2026)	Target	Rate	Rate	Rate
	3600.0	$3852	$4056	$4056
		Count	Count	Count
		1094	3071	3071

Employment Rate Q2 on the QPR

- Numerator
  - Number of cases with a **Placement** and Successful **Follow-Up** in the 2nd Quarter after exit during the reporting period.
- Denominator
  - Number of cases with an exit date two quarters prior to the reporting period.

$$\frac{\text{\# of participants with a Placement and successful follow-up in the 2nd quarter after exit}}{\text{\# of participants who exited 2 quarters prior to the reporting period}} \times 100$$

Employment Rate Q4 on the QPR

- Numerator
  - Number of cases with a **Placement** and Successful **Follow-Up** in the 4th Quarter After Exit during the reporting period
- Denominator
  - Number of cases with an exit date four quarters prior to the reporting period.

$$\frac{\text{\# of participants with a Placement and successful follow-up in the 4th after exit}}{\text{\# of participants who exited 4 quarters prior to the reporting period}} \times 100$$

Median Earnings

This measure reports the median earnings of participants with a placement in the second quarter after the quarter of program exit.

The QPR shows the count and rate.

- Count: Number of cases with a successful Follow-Up 2 entered for the reporting period.
- Rate: Median earnings amount for these participants

B1. SCSEP Specific Measures

- **B1.1 – Service Level:** This is the number of cases active at any time during the reporting period (element C.1c plus element C.1e) divided by the number of modified positions. The numerator for this measure is cumulative, but the denominator is fixed.
- **B1.2 – Community Service:** This measure reports the amount of community service provided compared with the amount of community service the grant funded. The QPR displays the numerator, denominator and percentage.
  - Numerator: The total number of hours of community service.
  - Denominator: the number of modified positions times 21 hours per week times the number of weeks in the reporting period, minus the number of paid training, sick, and PRA hours.

B1. SCSEP Specific Measures

- **B1.3 – Most in Need:** This measure reports the average number of specified barriers to employment per participant.
- It is calculated by dividing the total number of the priorities of service (elements A.5d, A.5f to A.5k, A.5m, and A.5n) and waiver of durational limit factors (elements A.5a to A.5c, A.5e, and A.5l) by the number of participants active during the reporting period

B1. SCSEP Specific Measures

- **B1.4 – Employer, Participant, and Host Surveys:** This measure evaluates how effectively the program serves employers, participants, and host agencies. It is based on survey results and consists of three parts, one for each group.
- The results help assess satisfaction and identify areas for improvement in program delivery.

Section C: Participant Level Information

- This section displays customer flow and participant information for the reporting period, including current participant and vacancy counts, new cases, and types of exits.
- **C.1a – Carried Over from the Previous Program Year:**
- **C.1b – New Participants:**
- **C.1c – Total Exiters:**
- **C.1e – Current Participants:**
- **C.1f – Vacancies:**

C. Participation Level Information		QTR	YTD
Enrollment	1a. Carried Over from the Previous Program Year		
	1b. New Participants		
	1c. Total Exiters		
	1d. Total Participants Served		
	1e. Current Participants		
	1f. Vacancies		
	1g. Co-Enrollments		
Exiters	2a. Exit Due to Unsubsidized Employment		
	2b. Other Reasons for Exit		
	2c. Exclusions		
	2d. Moved to Another Sub-Recipient		
	2e. Transferred Out of Project		

Section C: Participant Level Information

- **C.2a – Exit Due to Unsubsidized Employment:**
- **C.2b – Other Reason for Exit:**
- **C.2c – Exclusions:**
- **C.2d – Moved to Another Sub-Recipient**
- **C.2e – Transferred Out of Project:**

C. Participation Level Information		QTR	YTD
Enrollment	1a. Carried Over from the Previous Program Year		
	1b. New Participants		
	1c. Total Exiters		
	1d. Total Participants Served		
	1e. Current Participants		
	1f. Vacancies		
	1g. Co-Enrollments		
Exiters	2a. Exit Due to Unsubsidized Employment		
	2b. Other Reasons for Exit		
	2c. Exclusions		
	2d. Moved to Another Sub-Recipient		
	2e. Transferred Out of Project		

Section D: Summary Information

- This section reports on participant hours in community service assignments and training, and placements, regardless of the reason for exit or whether the placement led to a successful performance outcome.

- **D.1a – Number of Hours of Training (Current Quarter):**

D. Summary Information		QTR	YTD
Training	1a. Number of Hours of Training (Current Quarter)		
Placements	2a. Placements		
	2b. OJE Placement		
	2c. Number of Records without Credit in the Second Quarter After Exit		
	2d. Percentage of Placements in the 2nd and 4th Quarters with the Same Employer		
	2e. Median Starting Wage in Placements		
	2f. Percentage of Placements with Benefits		
	2g. Average Hours per Weeks in Placement		
Community Service	3a. Total Number of Participants Providing		
	3b. Total Number of Hours Worked in Community		
	3b(1). Total Number of Participants Providing General Community Service		
	3b(2). Total Number of Participants Providing Elderly Community Service		
	3.c. Average Hours Per Week in CSA		

Section D: Summary Information

- **D.2a – Placements**
- **D.2b – OJE Placements:**
- **D.2c – Number of Records without Credit in the Second Quarter After Exit**
- **D.2d – Percentage of Placements in the 2nd and 4th Quarters with the Same Employer**
- **D.2e – Median Starting Wage in Placements:**
- **D.2f – Percentage of Placements with Benefits**
- **D.2g – Average Hours per Week in Placement:**

D. Summary Information		QTR	YTD
Training	1a. Number of Hours of Training (Current Quarter)		
Placements	2a. Placements		
	2b. OJE Placement		
	2c. Number of Records without Credit in the Second Quarter After Exit		
	2d. Percentage of Placements in the 2nd and 4th Quarters with the Same Employer		
	2e. Median Starting Wage in Placements		
	2f. Percentage of Placements with Benefits		
	2g. Average Hours per Weeks in Placement		
Community Service	3a. Total Number of Participants Providing		
	3b. Total Number of Hours Worked in Community		
	3b(1). Total Number of Participants Providing General Community Service		
	3b(2). Total Number of Participants Providing Elderly Community Service		
	3.c. Average Hours Per Week in CSA		

Section D: Summary Information

- **D.3b – Total Number of Hours Worked in Community Service:**
- **D.3b(1) – Total Number of Participants Providing General Community Service:**
- **D.3b(2) – Total Number of Participants Providing Elderly Community Service:**
- **D.3c – Average Hours per Week in CSA:**

D. Summary Information		QTR	YTD
Training	1a. Number of Hours of Training (Current Quarter)		
Placements	2a. Placements		
	2b. OJE Placement		
	2c. Number of Records without Credit in the Second Quarter After Exit		
	2d. Percentage of Placements in the 2nd and 4th Quarters with the Same Employer		
	2e. Median Starting Wage in Placements		
	2f. Percentage of Placements with Benefits		
	2g. Average Hours per Weeks in Placement		
Community Service	3a. Total Number of Participants Providing		
	3b. Total Number of Hours Worked in Community		
	3b(1). Total Number of Participants Providing General Community Service		
	3b(2). Total Number of Participants Providing Elderly Community Service		
	3.c. Average Hours Per Week in CSA		

Questions

Workforce Integrated Performance System (WIPS) Quarterly Performance Report (QPR)

Workforce Integrated Performance System (WIPS)

- Provides a standardized view of program performance and participant outcomes.
- Supports federal reporting requirements and performance accountability.
- Includes participant, service, training, employment, and performance measure data.
- **Does contain UI wage matching obtained through CRIS (Common Reporting Information System).**

WIPS QPR Reporting

- WIPS is a secure, ETA-operated tool for performance reporting.
- Quarterly Progress Reports are due within 45 days after each quarter ends.

Quarter Start Date	Quarter End Date	Report Submission Due Date
July 1	September 30	November 15
October 1	December 31	February 15
January 1	March 31	May 15
April 1	June 30	August 15

**Note – the due date doesn't change regardless of day of week.*

WIPS QPR Submission and Certification Process

1

Step 1: Generate WIPS QPR files

- Grantee generates WIPS Addendum File
- Grantee generates WIPS QPR File

2

Step 2: GPMS submits report to WIPS

- GPMS submits both files to WIPS

3

Step 3: Certify QPR in WIPS

- Review submitted report
- Certify the report

Key Difference: Employment Outcome Reporting

- WIPS QPR employment indicators are reported with a two-quarter delay to allow for UI wage record matching via CRIS (**Common Reporting Information System).**
- This timing differs from employment indicators in the Internal QPR.

Key Difference: Employment Outcome Reporting Example

Internal QPR vs WIPS QPR

Example Participant Exit Date: **10/15/2024**

Performance Measure	Internal QPR	WIPS QPR
Employment Rate Q2	PY24 Q4	PY25 Q3
Median Earnings	PY25 Q1	PY25 Q3
Employment Rate Q4	PY25 Q2	PY25 Q4

**Note: The Internal QPR employment outcome reporting periods will remain the same so they can be used as a forecasting tool for WIPS reporting*

QPR Takeaways

- Enter all data promptly in GPMS to ensure inclusion in Internal and WIPS QPRs:

- Enrollments
- Community Service Hours
- Exits
- Follow ups

- Run GPMS reports regularly to monitor performance throughout each quarter. For help understanding measures or improving results, contact your FPO.

Questions